

FMCA'S GOVERNING BOARD MEETING

Wednesday, August 14, 2024
Redmond, Oregon



**PLEASE BRING
THIS BOOKLET
— TO THE —
MEETING**

**FMCA'S 109TH INTERNATIONAL
CONVENTION & RV EXPO
ADVENTURE PEAKS
AUGUST 14-17, 2024 • REDMOND, OREGON**



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**Proposed Standing Rules
Governing Board Meeting
Redmond, Oregon
August 14, 2024**

- RULE #1 The sequence of the agenda may be adjusted by the Chair for conservation of time as necessary to facilitate meeting business.
- RULE #2 National Officers, Immediate Past President, National Directors, Alternate National Directors, Temporary Delegates, and other invited guests of the Chair shall be seated in their designated area. Observers and visitors will be seated in the visitor’s area.
- RULE #3 Voting credentials shall be issued to National Officers and to each National Director, or in his/her absence, the Alternate National Director, or a duly elected temporary delegate representing a chapter. These credentials are to be used for vote counting.
- RULE #4 Reading of the minutes of the previous meeting will be waived unless there is objection that is confirmed by a majority vote. The Executive Board has been appointed to approve the minutes of this Governing Board meeting.
- RULE #5 A motion regularly made and seconded must be stated by the Chair before any action will be in order, and the motion is to be submitted in writing by its mover. Motions made by committees do not require a second.
- RULE #6 No secondary amendments can be moved during the consideration of any primary amendment to a pending motion.
- RULE #7 A member wishing to speak shall proceed to the microphone and, after being recognized by the Chair, announce his/her name and the chapter represented, and membership number. This member shall be prepared to speak immediately about the pending business.
- RULE #8 A member shall speak no more than two times on any question and not more than two minutes each time. Every member shall have the opportunity to speak once on an issue before a member can speak the second time.
- RULE #9 The Chair shall not recognize a “Call for the Question” during the first 10 minutes of discussion on any motion. However, in the absence of opposing views, the Chair can recognize a “call for the question” sooner.
- RULE #10 The Chair shall state every question properly put to the Board and shall state what an affirmative vote means and what a negative vote means, and before putting the question to vote may say, “Are you ready to vote?” After waiting for a reasonable

time, the Chair shall put the question to vote. The Chair shall announce the results of the vote.

- RULE #11 Voting will be done by voting credentials, rising vote, or by written ballot. All results will be announced.
- RULE #12 All members are requested to remain on the floor during voting.
- RULE #13 Any National Director wishing to leave the floor during the session is requested to advise the Alternate National Director, if any, so that the Alternate National Director will be entitled to vote in his/her absence.
- RULE #14 Any member using objectionable language shall be called to order by the Chair, and if the member persists, he/she shall have his/her time to the pending question revoked and his/her remarks stricken from the records and be removed from the room. The removed member shall be replaced by the Alternate National Director if available.
- RULE #15 These Standing Rules may be altered or amended by simple majority affirmative vote of the members present prior to adoption by the Governing Board and may be amended later by a 2/3 vote.
- RULE #16 The Chair grants permission for invited guests of the Chair who are seated in the Governing Board section to address the Governing Board without prior notification.
- RULE #17 The meeting shall be adjourned no later than 5:00 p.m. except by motion approved by majority vote of those present.
- RULE #18 All reports shall be automatically filed upon completion of their presentation to the Governing Board. Items in reports that require a vote by the Governing Board shall be voted on separately or combined and voted on at the end of the report.
- RULE #19 All cellular telephones and any other personal communication devices should be set to silent mode or turned off so as not to disrupt the progress of the meeting. There shall be no telephone conversations on the floor.
- RULE #20 Members who move to call the question must be at the microphone to do so.

**Agenda
Governing Board Meeting
Redmond, Oregon
August 14, 2024**

Call to Order
Invocation
Pledge of Allegiance to the Flag of the United States of America
National Anthem (Canada and United States)
Designate Assistant to the Secretary
Designate FMCA Review Council to serve as Sergeant at Arms
Appointment of Tellers for Counted Voting
FMCA Review Council Report on Credentials
Adoption of Standing Rules
Adoption of Agenda
Introduction of Head Table
Reading of Minutes (see Rule #4)
Treasurer's/Finance Committee Report
Standing Committee Reports
 Constitution and Bylaws Committee
 Convention Committee
 Policy and Procedure Committee
Recess for Lunch
Reconvene after Lunch
Commercial Council Report
FMCA Review Council Report on Credentials
Special Committee Reports
 Education Committee
 Governmental and Legislative Affairs Committee
 Long-Range Planning Committee
 Member Services Committee
 Recruitment and Retention Committee
 Risk Management Committee
 Recognition of Technical Advisory Committee
FMCA Review Council Report
Executive Board and Board of Directors Actions
National President's Report
Unfinished Business
New Business
 Membership Dues
 Fiscal Year 2025 Proposed Budget
Adjournment

National Treasurer
Report to the 2024 Governing Board
October 1, 2023 to May 31, 2024

When it rains it pours.

We will review the history of our financials, answer the question of how your dues money is spent; address expected and unexpected spending; and present a suggestion for the future.

We have endured poor financials for many years: the data doesn't lie. Since I have been treasurer you have been given more financial data than before. Fortunately, from each challenge during my tenure we have recovered.

We have reached the point we can no longer rely on our investments to supplement our losses.

How does this year fit in? Many more challenges.

The data for this report comes from our internal accounting department and FMCA's investment advisor. Here is the year-to-date financial information from October 1, 2023, to May 31, 2024.

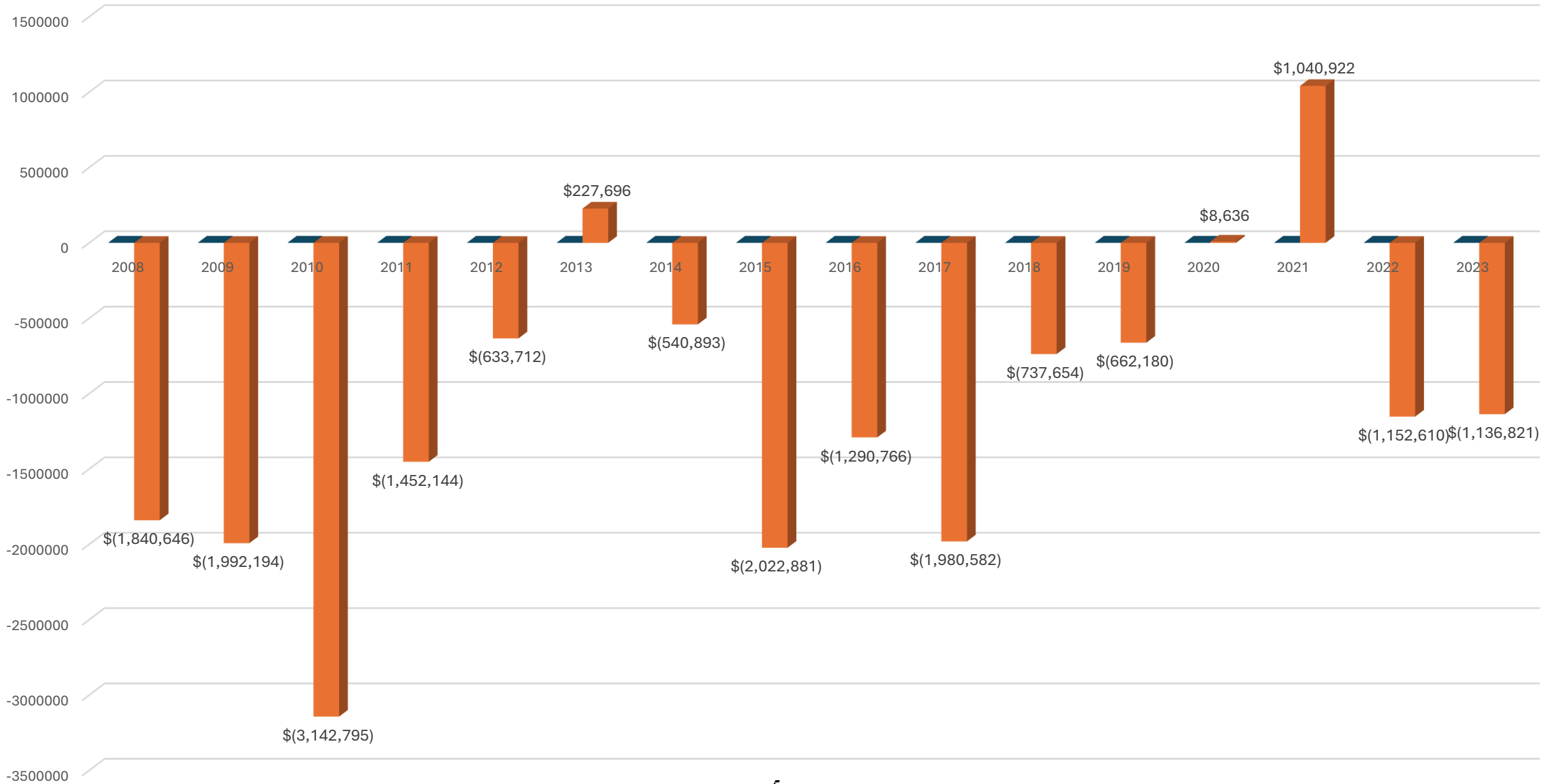
Revenue is \$5,571,207

Expenses are \$6,172,960

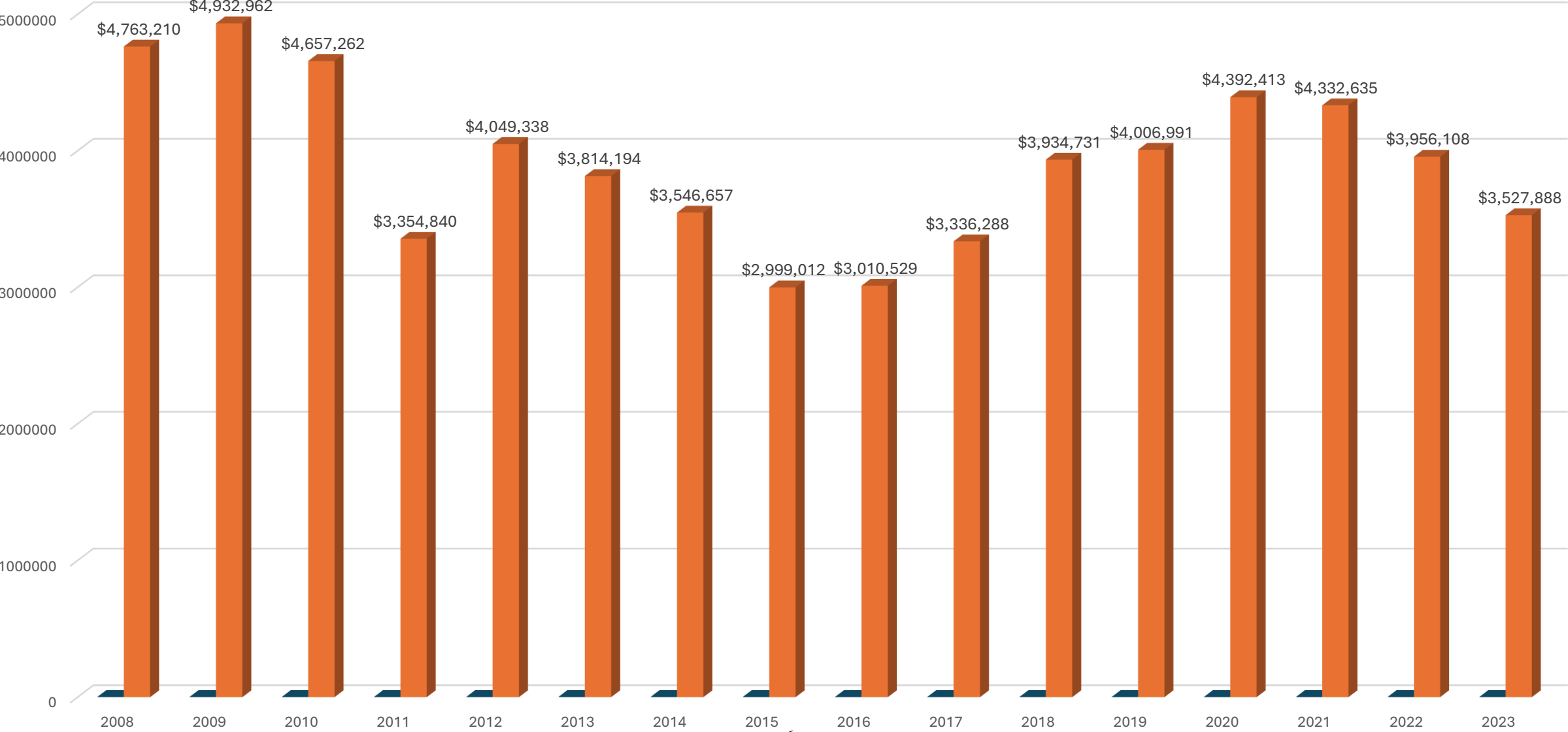
Operating Income/loss is \$(601,753)

The change in net assets is \$3,898

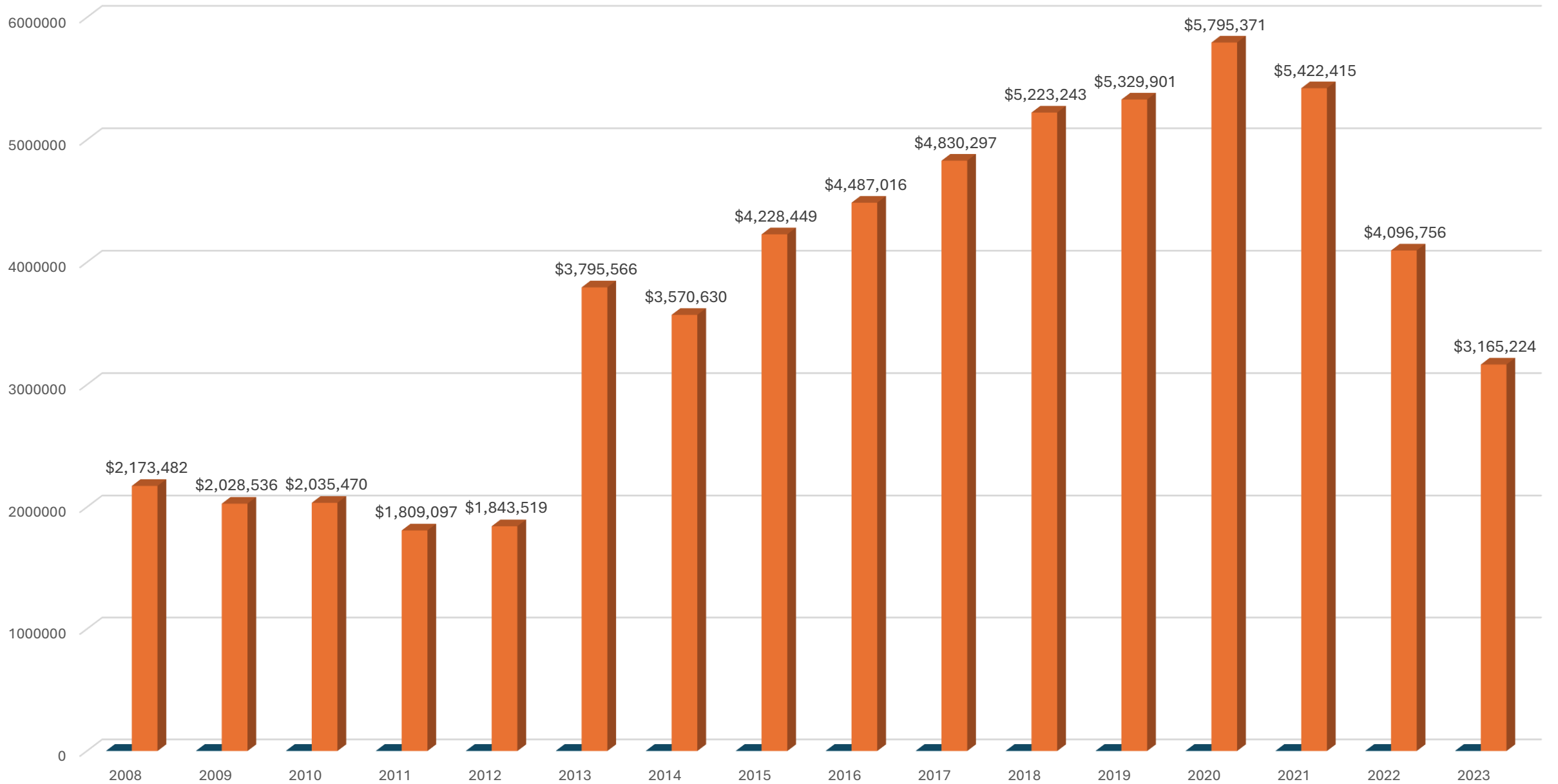
Operating Income



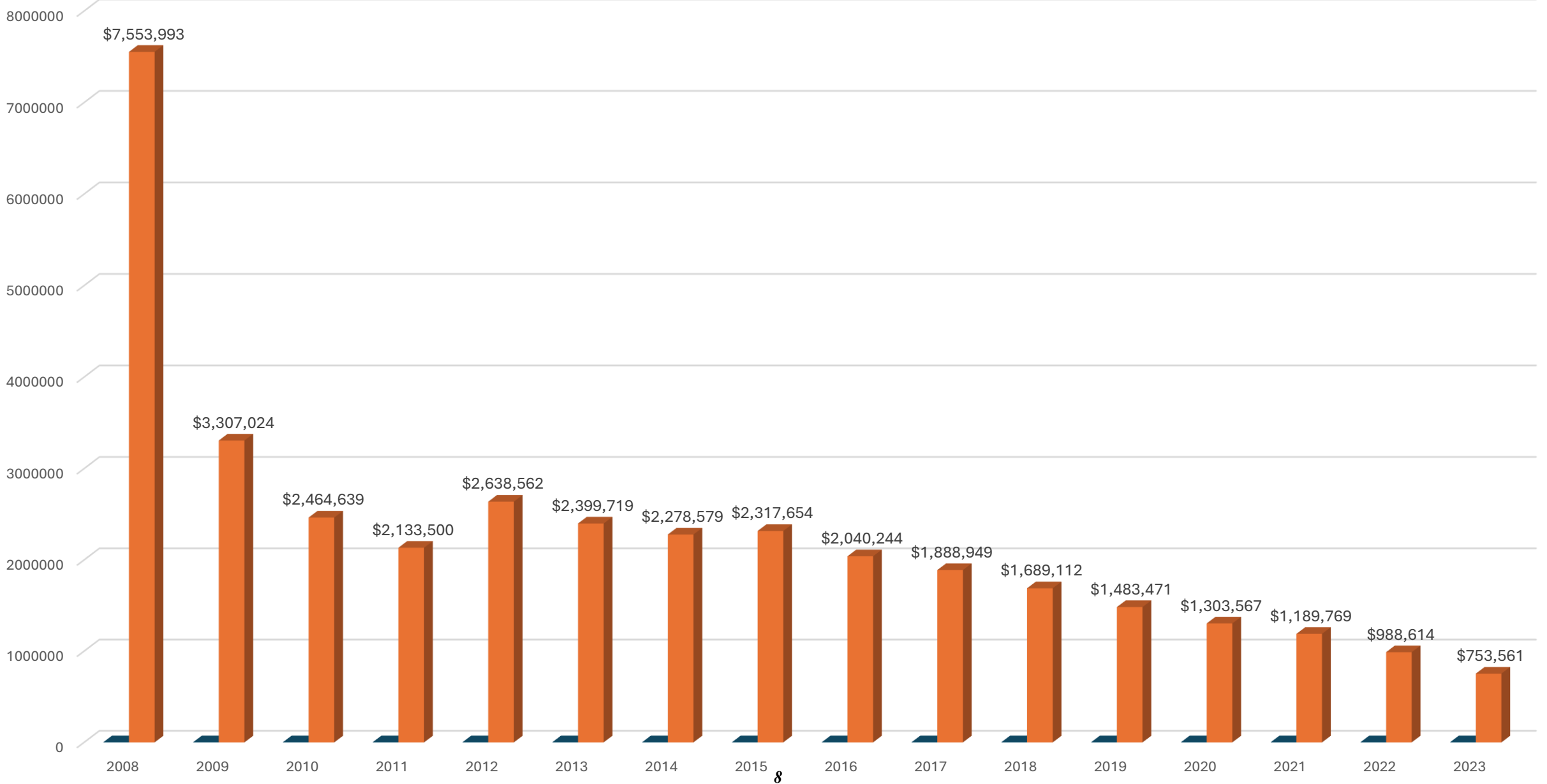
Membership Income



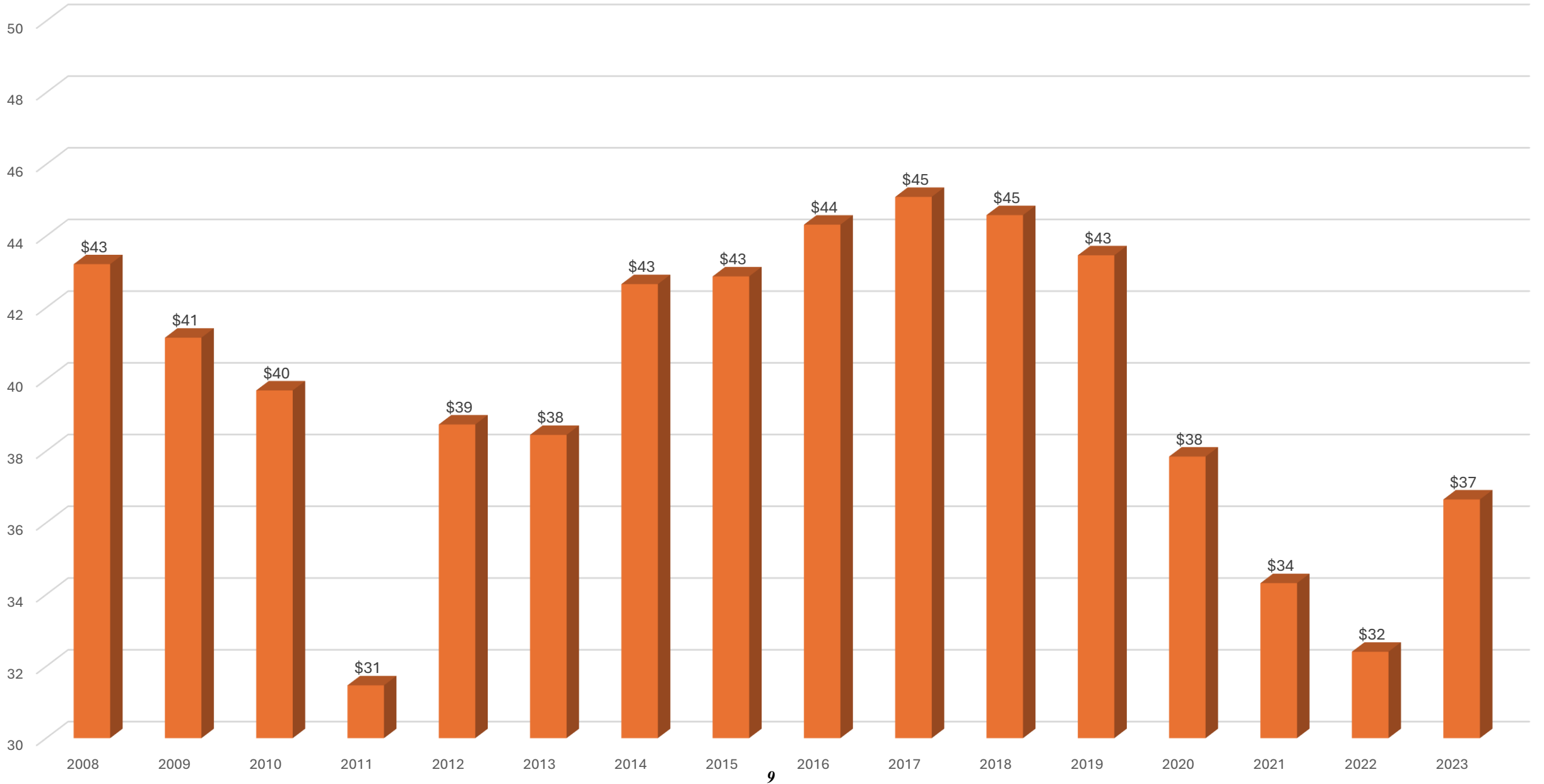
Deferred Dues



Magazine Income



Employee Costs - Adjusted for Inflation - Per Member



National Treasurer's
2024 Report to the Governing Board

Last year FMCA had an operating loss of (\$514,474) with change in net assets of (235,807).

Extraordinary Expenses

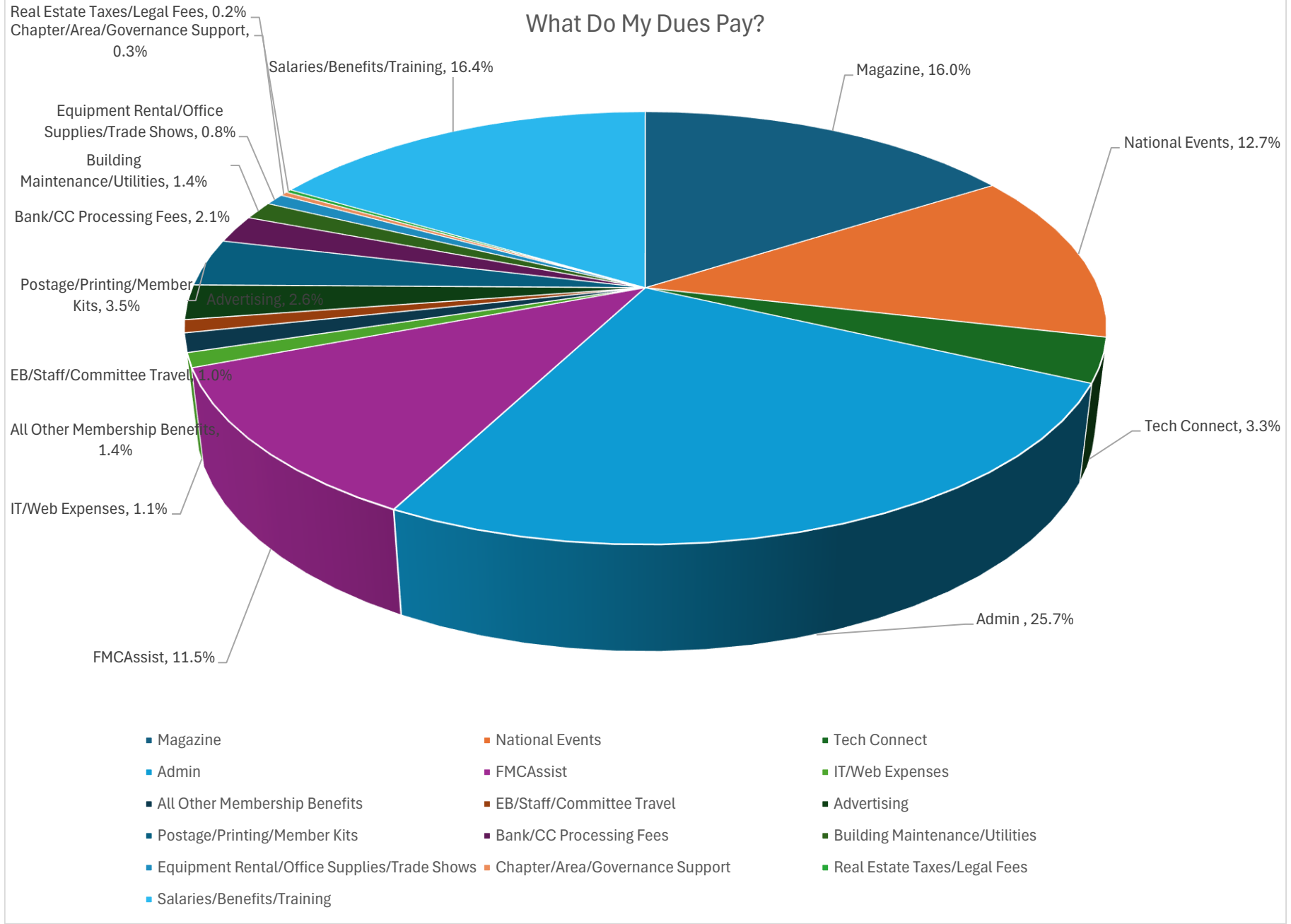
Damage was sustained to the basement floor due to a failed sump pump. Repairs to flooring, drywall and electrical are to take place.

Normal Expenses

TechConnect is trending up, finally. International Conventions continue to show a loss with overhead of \$300k for Tucson; \$400k forecasted loss for Redmond expected. We can't continue to fund these events in the same way. A smaller, less expensive event was structured by the events department but was turned down this year. It was a rally much like the manufacturer's rally scheduled in September 2024, to offset Redmond losses, capped at 300 attendees with good entertainment, better facilities than fairgrounds with limited mobile repair service.

How do we spend your dues?

What Do My Dues Pay?



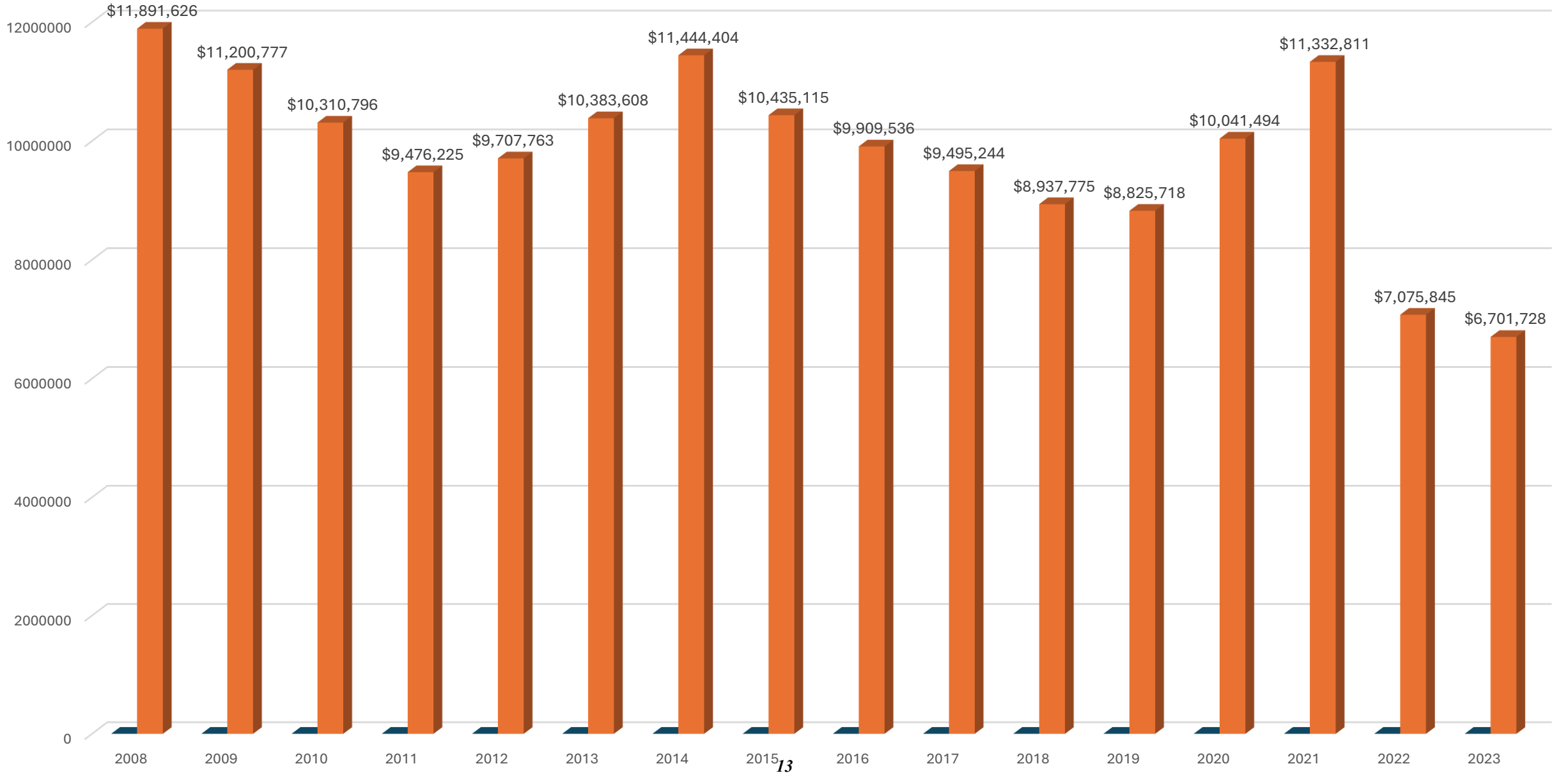
National Treasurer's
2024 Report to the Governing Board

Revenue comes from dues, conventions, affiliate programs and other categories in the first section that follows this report.

Withdrawals from Investments

1. \$800,000 April 2023
2. \$100,000 May 2023
3. \$668,530 October 2023 bills and Gillette expenses
4. \$ 43,050 December 2023 marketing approved by the Governing Board
5. \$340,000 February 2024
6. \$458,219 May 2024 bills and Tucson expenses
7. \$ 46,742 May 2024 marketing approved by the Governing Board

Investments



Investment Withdrawals

	Withdrawal	Deposits	Operating	Non-Operating(MCA-FMCAssist)	Running +/- Additions-Subtractions for Operating Bills
2017	\$846,388	\$0	\$0	\$846,388	\$0
2018	\$1,134,206	\$250,000	\$578,716	\$305,490	(\$578,716)
2019	\$300,000	\$100,000	\$200,000	\$0	(\$778,716)
2020	\$350,000	\$1,462,185	(\$1,112,185)	\$0	\$333,469
2021	\$720,000	\$317,025	\$402,975	\$0	(\$69,506)
2022	\$1,886,408	\$0	\$1,886,408	\$0	(\$1,955,914)
2023	\$1,251,327	\$172,600	\$927,400	\$151,327	(\$2,883,314)
2024	\$1,556,541	\$0	\$1,466,812	\$89,729	(\$4,350,126)
Total	\$8,044,870	\$2,301,810	\$4,350,126	\$1,392,934	\$4,350,126

National Treasurer's
2024 Report to the Governing Board

In May 2024 our investment advisor came in house and explained the activity in our portfolio, rebalancing, the status of our investments. He suggested that we preserve the money for expected losses in Redmond in a less risky investment.

Budget 2024-2025

We weighed the usage and cost of FMCAssist vs preserving other benefits that members enjoy. This time we added a budget assumptions and summary sheet that gives you the blueprint of the decisions.

It's your budget, we are juggling items to provide the best blueprint; it's your decision.

Budget Assumptions October 1, 2024 – September 30, 2025

We follow GAAP Accounting Principles.

This draft has a surplus of \$164,818 to be sent to investments as building fund and reserve fund.

There are no contingencies in this budget.

The education set aside is the same as last year \$255,000.

The finance committee made conservative attendance estimates for convention attendance. The finance committee predicted 1100 for Perry and 600 for Gillette 2025 with significant overhead expenses.

No written proposals were received by the deadline May 15,2024.

No below the line items on this recommended budget.

Best estimates on variable items.

Budget Summary Sheet

The algorithm used to modify benefits is based on the current number of people using the benefit

Revenue

Revenue (membership) is forecasted for 500 net member losses per month.

Realistic estimates as close as possible.

Advertising commissions are affected by reduction of the magazine to 6 mos, no further reduction this year.

Advertising Revenue is affected by the midyear reduction of the magazine this year and forecast next year.

If earned TechConnect revenue is delayed, charge Hyperion interest.

Expenses

*Redmond bills are expected to need a withdrawal from investments this year.

Discussion on status of the marketing activities- recommended to keep paid media.

ACH processing reduces expenses, fees on credit cards.

Marketing money for logo development- use the long range planning set aside for \$27,500.

FMC Assist to be phased out, offered to members separately if Chubb can offer.

Lower the dues to \$44.99, The recommendation was to keep it the same, \$50.

Add flood insurance for Clough Pike the range of \$750, cost to be updated.

Consider adding an employee on site for Hershey, Tampa and Quartzite at min. cost from AMEX points; charging some hotel, some car rental and per diem.

Allow national to continue registrations for \$6.00 employees cover the workload; P&P is \$8.00; leadership wants \$10.00 per registration (see meeting minutes).

Continue Education reimbursement for area rallies.

Keep Education set aside the same as last year.

TechConnect, let the contracts play out.

Employee salaries and benefits remain the same for the fiscal year; audit indicated staffing too low in accounting. A discussion occurred about reducing the 4% match to 2.5% match on employee 401k; the 4% match was recommended.

Discussion of invoices and charges against the campground set aside \$48,000.

* This year item with impact on cash and profitability.

Revised Fiscal Year 2024 Proposed Budget
 Combined for Family Motor Coach Association, Inc. and Family Motor Coaching, Inc.

Account Title	2025 Budget Combined	2024 Budget Combined	2023 Actual Combined	2022 Actual Combined	2021 Actual Combined
REVENUE					
Membership					
New Family Membership	70,000	100,080	95,860	95,930	107,740
New Family Membership Advertising Exhchange	-	-	-	-	-
Dues	2,947,611	3,532,320	3,373,051	3,657,786	3,722,069
Renewal Family-Coupon	(10,000)	(12,000)	(11,810)	(13,370)	(2,750)
New Family- Coupon	(2,000)	(1,000)	-	-	-
New Commercial Membership	600	840	1,170	3,896	11,013
Renewal Commercial Membership	41,104	39,600	40,936	41,942	42,041
Life Member Dues	-	-	24,812	30,275	30,763
Anniversary Life Member	2,700	2,650	3,868	3,975	3,975
Member Business Cards	1,000	1,200	889	960	1,075
FMCA Accessories	20,000	23,000	25,464	22,843	27,272
Merchandise	109,000	117,400	78,237	108,867	71,629
Marketing Income-Membership Programs	2,995,031	5,043,492	3,550,547	3,296,693	2,788,401
Area Rally Reimbursements	26,046	15,000	13,434	10,975	2,453
Miscellaneous Income	48,000	48,000	53,604	65,340	466,214
Subtotal Membership Revenue	6,249,092	8,910,582	7,250,062	7,326,112	7,271,895
Magazine					
Magazine Advertising	310,000	828,050	677,001	870,536	965,039
Discounts-Magazine Advertising		(3,345)	(6,710)	(11,069)	(7,083)
Subscriptions	1,500	2,400	1,865	2,297	5,979
Classified Advertising	33,000	75,600	77,367	85,612	109,676
Discounts-Classified Advertising		(2,900)	(2,985)	(3,293)	(4,217)
Digital Magazine	-	-	-	-	-
Web Advertising	132,136	202,485	154,929	178,976	185,008
Subtotal Magazine Revenue	476,636	1,102,290	901,467	1,123,059	1,254,402

Revised Fiscal Year 2024 Proposed Budget
 Combined for Family Motor Coach Association, Inc. and Family Motor Coaching, Inc.

Account Title	2025 Budget Combined	2024 Budget Combined	2023 Actual Combined	2022 Actual Combined	2021 Actual Combined
Convention-Winter					
Convention Family Registration- Winter	275,000	302,000	450,460	292,122	308,569
Convention Family Electric- Winter	346,650	282,975	386,428	278,400	255,344
Convention Life Member Attendance- Winter	-	500	1,000	450	1,330
Convention Exhibitor Registration- Winter	230,000	250,000	269,758	312,575	248,660
Convention Sponsorship- Winter	35,000	35,000	34,825	34,450	27,000
Convention Program Advertising- Winter	15,000	15,000	7,241	14,768	14,980
Convention Public Gate- Winter	14,000	14,000	9,925	11,875	11,140
Convention Miscellaneous- Winter	7,000	-	6,230	-	-
Subtotal Winter Convention Revenue	922,650	899,475	1,165,867	944,640	867,023
Convention-Summer					
Convention Family Reg Summer	150,375	223,425	200,331	131,787	285,614
Convention Family Electric	224,800	247,850	257,985	152,330	359,353
Convention Life Member Attendance	-	1,250	-	410	860
Convention Exhibitor Reg	147,500	200,000	155,370	125,165	214,140
Convention Public Gate	1,000	6,000	1,100	3,895	2,325
Convention Misc (Crafts, Rebates)	7,000	-	-	-	-
Convention Sponsorship Summer	20,000	20,000	35,949	54,700	21,000
Convention Program Adv Summer	12,500	12,500	9,198	5,063	8,426
Subtotal Summer Convention Revenue	563,175	711,025	659,933	473,350	891,718
Total Revenue	8,211,553	11,623,372	9,977,329	9,867,161	10,285,038
Expenses					
Membership					
Advertising/Promotion	250,000	221,800	247,258	240,412	239,893
Annual Membership Meeting	5,725	5,325	4,250	-	347
Area Support	-	-	-	-	-
Area Recruitment	2,500	1,000	-	100	-
Chapter Promotion	6,125	11,750	8,348	3,205	-
Chapter Services	20,912	21,300	8,989	10,026	10,148
Coach Plates- New Member	33,180	36,708	92,594	78,248	85,190

Revised Fiscal Year 2024 Proposed Budget
Combined for Family Motor Coach Association, Inc. and Family Motor Coaching, Inc.

Account Title	2025 Budget Combined	2024 Budget Combined	2023 Actual Combined	2022 Actual Combined	2021 Actual Combined
Commerical Council	3,000	3,000	2,011	1,344	425
Commerical Certificates and Decals	500	600	640	65	114
Courtesy Membership Program	2,580	10,000	12,872	10,798	8,921
Membership Advertising Exchange	-	-	-	-	-
Member Directory	14,000	17,000	15,443	17,577	16,130
Membership Benefits/Services	1,937,944	4,143,099	3,430,981	3,648,689	648,530
Membership Services- Education	-	-	-	-	133,862
Merchandise	109,000	115,300	101,273	139,004	68,071
FMCA Accessories	15,000	16,100	14,208	12,031	13,269
MCA/ Now Marketing Support Servies	-	-	-	-	-
Postage	75,534	66,700	97,121	88,589	94,314
Printing	12,320	11,750	11,657	15,726	15,401
Shows and Exhibits	51,500	42,790	39,660	48,140	27,277
Charitable contributions	-	8,000	-	-	-
<i>Subtotal Membership Expenses</i>	<i>2,539,820</i>	<i>4,732,222</i>	<i>4,087,305</i>	<i>4,313,954</i>	<i>1,361,892</i>
<i>Convention- Winter</i>					
Convention Grounds & Related	401,045	430,635	559,259	503,013	422,781
Convention Entertainment	111,250	83,950	122,088	112,968	145,675
Convention Transportation	25,400	28,200	36,788	29,754	39,417
Convention Travel & Receptions	42,700	46,900	53,703	53,822	47,269
Convention Prop & Equip	76,400	84,700	82,427	114,690	66,645
Convention Other Expense	72,150	80,455	67,863	113,133	89,248
<i>Subtotal Winter Convention Expenses</i>	<i>728,945</i>	<i>754,840</i>	<i>922,128</i>	<i>927,380</i>	<i>811,035</i>
<i>Convention- Summer</i>					
Convention Grounds & Related	186,100	362,657	195,999	289,827	196,570
Convention Entertainment	74,000	89,400	83,779	86,098	144,510
Convention Transportation	8,950	23,700	10,153	29,787	16,495
Convention Travel & Receptions	47,800	58,200	44,351	59,748	72,486
Convention Prop & Equip	83,500	85,400	82,003	82,202	82,721
Convention Other Expenses	68,150	83,255	62,693	55,530	69,289
<i>Subtotal Summer Convention Expenses</i>	<i>468,500</i>	<i>702,612</i>	<i>478,978</i>	<i>603,192</i>	<i>582,071</i>

Revised Fiscal Year 2024 Proposed Budget
 Combined for Family Motor Coach Association, Inc. and Family Motor Coaching, Inc.

Account Title	2025 Budget Combined	2024 Budget Combined	2023 Actual Combined	2022 Actual Combined	2021 Actual Combined
Magazine					
Magazine Agency Commission	67,952	185,500	150,633	73,482	-
Magazine Writers	25,000	42,000	40,600	38,505	36,260
Magazine Writeoffs	-	-	(1,646)	13,110	3,659
Digital Magazine	4,000	10,000	7,837	7,327	8,589
Magazine Postage	152,000	301,813	328,516	182,397	274,935
Magazine Printing	142,500	372,000	221,909	318,711	300,985
Staff Travel	-	-	-	-	-
Media Planners/Tech Talk	5,300	5,000	4,792	1,300	-
Education Credit	(200,000)	(200,000)	-	-	-
Subtotal Magazine Expenses	196,752	716,313	752,641	634,832	624,428
Travel					
Governing Board	15,750	17,750	14,866	13,706	14,278
Travel and Living- Const and Bylaws	-	-	-	-	-
Travel and Living- Convention Committee	-	-	-	-	-
Travel and Living- Executive Board	151,400	133,350	138,046	161,059	64,121
Travel and Living- Finance Committee	-	-	-	1,426	3,214
Travel and Living- Risk Management Committee	-	-	-	-	-
Travel and Living- Legal Affairs Committee	-	-	-	-	-
Travel and Living- Education Committee	-	-	-	-	-
Travel and Living- Long Range Planning Committee	-	-	-	-	-
Travel and Living- Membership Committee	-	-	-	-	-
Travel and Living- Nominating Committee	2,500	-	1,000	-	500
Travel and Living- Other Committees	-	-	-	-	-
Travel and Living- P and P Committee/Convention	3,000	10,000	2,892	5,178	-
Travel and Living- National Officers	24,000	24,000	28,859	21,529	885
Travel and Living- VP's- Chapter Rally Visits	70,000	60,000	52,231	51,223	32,005
Travel and Living- President	15,000	15,000	13,882	11,681	5,254
Travel and Living- Staff	22,500	32,000	13,229	16,745	5,955
Subtotal Travel Expenses	304,150	292,100	265,005	282,547	126,212

Revised Fiscal Year 2024 Proposed Budget
 Combined for Family Motor Coach Association, Inc. and Family Motor Coaching, Inc.

Account Title	2025 Budget Combined	2024 Budget Combined	2023 Actual Combined	2022 Actual Combined	2021 Actual Combined
Administrative					
Accounting	31,000	30,500	36,268	25,344	21,432
Automobile	1,000	1,000	726	1,130	550
Bank Service Charges	10,000	9,600	22,910	8,181	53,290
Building/Office Maintenance	59,660	56,950	45,080	64,385	58,979
Cointribution Heritage Foundation	-	-	-	-	-
Credit Card Fees	-	281,194	285,688	269,767	202,946
Dues and Subscriptions	13,150	17,385	4,100	3,631	7,993
Employee Benefits- Insurance	254,483	306,123	251,171	194,373	235,959
Employee 401k Match	74,106	78,783	81,321	61,525	62,293
Equipment Rental/Repair	70,000	62,500	71,105	47,470	45,747
Information Systems	249,980	239,500	326,142	420,726	405,572
Web Services	19,690	28,640	19,334	11,689	1,993
Insurance- General	380,212	360,091	318,915	313,861	236,496
Miscellaneous	-	-	-	(3,579)	15,910
Office Supplies	55,000	50,000	50,999	47,984	54,927
Payroll/Human Resources Service Charges	16,500	18,000	14,395	10,847	13,686
Payroll Taxes	173,251	201,218	157,049	154,487	155,352
Postage	8,000	7,500	8,447	9,237	6,854
Printing	40,000	25,000	38,489	38,714	36,087
Professional Services	30,200	37,700	24,564	29,799	32,520
Real Estate Taxes	66,646	63,640	62,560	62,214	62,859
Salaries	2,090,640	2,354,802	2,121,397	1,913,875	1,917,993
Staff Development	-	30,000	31,995	28,506	21,649
Telephone	93,300	95,226	109,447	80,210	68,614
Utilities	70,000	68,000	61,738	73,138	57,651
Operating Contingency	-	-	15,525	-	-
Loan Interest/Membership initiative	1,750	-	5,321	14,561	10,322
Subtotal Administrative Expenses	3,808,568	4,423,352	4,164,686	3,882,075	3,787,674
Total Expenses	8,046,735	11,621,439	10,670,743	10,643,980	7,293,312
Operating Income	164,818	1,933	(693,414)	(776,819)	2,991,726

Revised Fiscal Year 2024 Proposed Budget
 Combined for Family Motor Coach Association, Inc. and Family Motor Coaching, Inc.

Account Title	2025 Budget Combined	2024 Budget Combined	2023 Actual Combined	2022 Actual Combined	2021 Actual Combined
<i>Depreciation- Non Cash</i>					
Depn-Building Clough			23,361	22,151	19,459
Depn-Building Roundbottom			41,723	23,031	18,666
Depn-Office Furnishings			-	-	1,887
Depn-EDP Equipment			74,076	80,234	79,373
Depn-Office Machines & Equipment			5,904	8,270	7,141
Depn-RV Sites			2,704	5,583	2,704
Depn-Automobile			5,583	2,704	1,425
<i>Subtotal Depreciation</i>			153,351	141,973	130,655
<i>Non Budgeted Items- Interest/Investments</i>					
Interest/Dividend Investments			205,311	164,119	160,146
Realized Gain/Loss Investments			175,518	121,355	292,738
Unrealized Gain/Loss Investments			422,287	(1,569,335)	1,328,112
Investment Fees			(33,790)	(43,748)	(45,097)
					-
<i>Subtotal Interest/Investment Income</i>			769,326	(1,327,609)	1,735,899
<i>Other Non Budgeted Items</i>					
Software License and Setup Cost Not Used in Operations			-	-	-
Anniversary Expenses			-	-	-
Marketing Expenses		150,000	68,873	-	-
Membership Initiatives/Education	255,000	255,000	200,376	201,251	-
Campground Repairs		468,568			
<i>Subtotal Other Non Budgeted Items</i>	255,000	873,568	269,249	201,251	
<i>Taxes</i>					
Federal Income Taxes			111,640	193,726	305,385
<i>Subtotal Taxes</i>			111,640	193,726	305,385
Surplus/(Loss) After Investments and Non Operations	(90,182)	(871,635)	(458,328)	(2,641,378)	4,291,585

National Treasurer's
2024 Report to the Governing Board

A lot of pain and suffering went into the recommendations of the Finance Committee and its contributions. Convention attendance estimates were as realistic as possible. The Finance Committee proposed, and the executive board accepted a budget with a surplus of \$164,818. The proposed budget is the blueprint for management to execute our plan.

It also sets aside campground revenue for major upgrades to asphalt and cement.

I would like to thank the contributors who spent endless hours looking for savings and additional revenue streams: Dan Fogarty, Jim Giffin, Ken Lewis, Wil Young, Steve Hedden, Nick Gillam and Chris Smith.

I am honored to be your elected treasurer, I promised to tell you the truth, it is both a challenge and a pleasure; a full-time job I have enjoyed.



Barbara Smith
National Treasurer

**Finance Committee Report
Governing Board Meeting
Redmond, Oregon
August 14, 2024**

The Finance Committee of FMCA (Family Motor Coach Association) and Finance Committee of FMCA (Family Motor Coaching, Inc.) held three meetings during the past year and the reports are as follows:

**Finance Committee (FMCA)
Report to the Executive Board
August 21, 2023**

A meeting of the Finance Committee of Family Motor Coach Association was held on August 21, 2023, in Gillette, Wyoming. The committee is forwarding the following recommendations to the Executive Board:

1. The committee reached consensus to add cryptocurrency to the current list of Prohibited Assets.

**Finance Committee (FMCA)
Report to the Executive Board
May 31, 2024**

A meeting of the Finance Committee of Family Motor Coach Association was held on May 31, 2024, in Cincinnati, Ohio. The committee is forwarding the following recommendations to the Executive Board:

1. To earmark 50% of the association's net operating earnings to each of the reserve funds in the investment portfolio as outlined in Policy & Procedure #2035, Reserve Funds.
2. To set aside \$255,000 for the purpose of education for FMCA's 2025 fiscal year proposed budget.
3. To accept the recommendation from the Wage Review Board for the 2025 budget for salaries in the amount of \$2,090,639 as outlined in Policy & Procedure #4012, Wage Review Board.
4. To accept the 2025 fiscal year proposed budget with a surplus of \$164, 818.

**Finance Committee (FMC)
Report to the Board of Directors
May 31, 2024**

A meeting of the Finance Committee of Family Motor Coaching, Inc. was held on May 31, 2024, in Cincinnati, Ohio. The committee is forwarding the following recommendations to the Board of Directors:

1. To earmark 50% of the association's net operating earnings to each of the reserve funds in the investment portfolio as outlined in Policy & Procedure #2035, Reserve Funds.
2. To set aside \$255,000 for the purpose of education for FMCA's 2025 fiscal year proposed budget.
3. To accept the recommendation from the Wage Review Board for the 2025 budget for salaries in the amount of \$2,090,639, as outlined in Policy & Procedure #4012, Wage Review Board.
4. To accept the 2025 fiscal year proposed budget with a surplus of \$164,818.

I respectfully submit for file,



Barbara Smith
FMCA National Treasurer and Finance Committee Chairman.

**CONSTITUTION AND BYLAWS COMMITTEE
REPORT TO THE EXECUTIVE BOARD
MARCH 16, 2024**

The Constitution and Bylaws Committee held a video conference meeting on December 19, 2023, and the committee is forwarding the following proposed National Bylaws Amendments to the Executive Board:

1. A proposed Bylaws Amendment to Article XVI, Area Association, Paragraph (4) – This amendment simplifies the title of the National Officer with a more explicit title of their elected position. Each officer serves as a member of the FMCA Executive Board and the FMCA Board of Directors and is the President of his/her area association.
2. A proposed Bylaws Amendment to Article IX – Executive Board Paragraph (2), (5), (6), (9) and (12) – This proposed amendment changes the title of Senior Vice President because if Proposal #1 is approved by the Governing Board, there will only be one vice president on the Executive Board. The word “Senior” is no longer needed.
3. A proposed Bylaws Amendment to Article IX, Executive Board, Paragraph (8) – This proposed amendment changes the procedure for filling a vacancy in the officer of Area President to be filled by the Area Senior Vice President.
4. A proposed Bylaws Amendment to Article XXI – Amendments and Interpretations, Paragraph (2) – This proposed amendment changes the submission date to receive Bylaws Amendments to March 1 instead of January 1 and calls for the Governing Board to receive those proposed amendments in no less than 60 days.
5. A proposed Bylaws Amendment to Article XXII – Strategic Plan – This proposed amendment updates the wording to allow for all FMCA members. Considering that the Governing Board approved the Pathfinder category of membership, who may not be RV owners.
6. A proposed Bylaws Amendment to Article I – FMCA Mission and Purpose Paragraph (2) – This proposed amendment updates the wording in the purpose statement to the identical wording that was approved by the membership during the December 2023 Constitution vote.
7. A proposed Bylaws Amendment to Article XVI – Area Associations – This proposed amendment changes the method by which a vacancy is filled for the office of Area President.

2024 PROPOSED BYLAWS AMENDMENT

PROPOSAL #1

The Constitution and Bylaws Committee moves to change the title of the national “Area Vice President” to “Area President.” This Amendment would affect Article IX and Article XVI.

PROPOSER’S RATIONALE:

This is to simplify the title of the National Officer with a more explicit title for his/her elected position. Each serves as a member of the FMCA Executive Board and the FMC Board of Directors as well as the President of his/her area association.

This same amendment applies to Article IX – Executive Board Paragraphs (2), (4), (5), (7), (8), (10), and (15).

Article XVI – Area Association, Paragraph (4)

Amend this article to read:

(4) The Area ~~Vice~~ President, ~~who also serves as the area association president,~~ shall preside at area association meetings and/or conduct issue forums at FMCA conventions and serves on FMCA’s Executive Board.

COMMITTEE RATIONALE:

With the change of the title, the deleted words are no longer necessary.

The Constitution and Bylaws Committee recommends adoption of this amendment.

The Executive Board recommends adoption of this amendment.

PROVISOS:

Approval of this proposed Bylaws Amendment will cause changes in the following P&Ps:

P&P #1021, Member Emeritus

P&P #2004, Executive Board Meetings

P&P #2005, Executive Board, Nominations and Elections

P&P #2015, Governing Board Voting Procedures

P&P #2017, Legal Action Fund

P&P #2023, Area Vice President's Responsibilities
P&P #2025, Senior Vice President's Responsibilities
P&P #2029, Guide to the Writing and Presentation of the Candidate for an elected Office
P&P #2031, Reimbursement of Travel Costs for Individuals Traveling on Official Business
P&P #2031/A, National Vice Presidents' Allocation of Expenses for Travel
P&P #3000, Area Associations – Creation and Operation
P&P #3001, Area Rallies
P&P #3003, Setting Area Rally Dates
P&P #3004, Area Rally Programs
P&P #3005, Area Rally Registration
P&P #3006, Area Bylaws Format
P&P #3007, Solicitation of Area and Chapter Rally Sponsorships
P&P #3012, Chapter Anniversary Presentations
P&P #3015, Chapter Membership Promotion
P&P #3025, Non-Chapter Member Mailing
P&P #3026, New Chapter Presentation
P&P #3027, Media Liability Insurance Coverage
P&P #4004, Convention Committee Responsibilities
P&P #4008, Nominating Committee Election and Responsibilities

**2024 PROPOSED BYLAWS AMENDMENT
PROPOSAL #2**

Amend this article to read:

Article IX – Executive Board, Paragraph (2), (5), (6), (9) and (12)

- (2) The national officers of FMCA are the President, ~~Senior~~ Vice President, Secretary, Treasurer, and Area Vice Presidents.
- (5) The President, ~~Senior~~ Vice President, Secretary, and Treasurer of FMCA shall be elected for a two-year term. These officers and the Area Vice Presidents shall take office immediately following the Annual Membership Meeting in the year in which they are elected.
- (6) An individual shall not serve more than 2 two-year terms or exceed a total of four years in each of the positions of President, ~~Senior~~ Vice President, Secretary, and Treasurer, respectively, in a lifetime. A term of service of less than one year in any officer position shall not be counted as part of the term or year limit requirement.
- (9) The Governing Board shall elect the President, ~~Senior~~ Vice President, Secretary, and Treasurer by majority vote. In the event that more than two candidates run and none receives a majority vote, the two candidates receiving the highest number of votes shall have a run-off election.
- (12) The ~~Senior~~ Vice President shall perform the duties assigned by the President, the Executive Board, or the Governing Board. The ~~Senior~~ Vice President fulfills the President’s duties in his/her absence.

Also affected by this change are the following Bylaws Articles, and will be changed if this Proposed Amendment passes:

- Article VIII – Governing Board, Paragraph (1) (d)
- Article X – Chief Executive Officer, Paragraph (4)
- Article XII – Committees, Paragraph (2), (2)(a)
- Article XIII – Nomination and Elections paragraph (1)

COMMITTEE RATIONALE:

If proposal #1 passes, the nationally elected Senior Vice President will be the only Vice President on the Executive Board and therefore does not need “Senior” in the title of the office held.

With the change of the Area Presidents’ title, the deleted word is no longer necessary.

The Constitution and Bylaws Committee recommends adoption of this amendment.

The Executive Board recommends adoption of this amendment.

PROVISOS:

P&P #2005, Executive Board Nominations and Elections

P&P #2025, Senior Vice President’s Responsibilities

P&P #2029, Guide to Writing and Presentation

P&P #2031, Travel Costs for Individuals Traveling on Official Business, Reimbursement of

P&P #4008, Nominating Committee Election and Responsibilities

P&P #4012, Wage Review Board

**2024 PROPOSED BYLAWS AMENDMENT
PROPOSAL #3**

Amend this article to read:

Article IX – Executive Board, Paragraph (8)

- (8) In the event of a permanent vacancy in the office of President, the ~~Senior~~-Vice President shall become President to fill the President’s unexpired term. In the event of a permanent vacancy in the office of ~~Senior~~-Vice President, Secretary, or Treasurer, respectively, the President, subject to the advice and consent of the Executive Board, shall fill the vacancy from a slate of nominees presented by the Nominating Committee. Such appointments shall remain in effect until the next regular election of officers. In the event of a vacancy in the office of Area ~~Vice~~-President, ~~the national directors within that area shall elect an individual to fill the unexpired term.~~the Area Senior Vice President shall become Area President to fill the Area President’s unexpired term if that person meets all other requirements to hold the position.

The Constitution and Bylaws Committee moves to change the procedure for filling a vacancy in the office of Area President to be filled by the Area Senior Vice President if that person meets all other requirements to hold the position.

COMMITTEE RATIONALE:

In the last several years, we have had four (4) areas that had a vacancy in the office of Area President. The Senior Vice President of the Area becomes the “acting Area President” until the National Directors within that area elect an individual to fill the unexpired term. To hold an election, the national office submits to the National Directors of the area a request for nominations. After sufficient time (normally 30 days) for receiving nominations, the national office mails the ballots out to the National Directors in that area. The National Directors have 30 days to return their ballots. Because it is through the mail, additional days are allowed before the ballots are counted by a CPA firm. This process takes approximately 90 days to complete and incurs additional costs and employee time. The area is without a voting representative on the FMCA Executive Board and Board of Directors during this time. The “acting Area President” is allowed to attend the meetings, sit at the table, and speak, but is not allowed to vote on any item.

This Amendment brings the Area President vacancy procedures in line with the vacancy procedures for FMCA President and Chapter Presidents. This allows the area to have a

continuous voice on the Executive Board and Board of Directors. This also eliminates the employee time and associated costs in holding an election in the case of a vacancy.

The Constitution and Bylaws Committee recommends adoption of this amendment.

The Executive Board recommends adoption of this amendment.

PROVISO

P&P #2005, Executive Board Nominations and Elections

P&P #3006, Area Bylaws Format

**2024 PROPOSED BYLAWS AMENDMENT
PROPOSAL #4**

The Constitution and Bylaws Committee moves to change the date for receiving proposed Bylaws amendments from January 1st to March 1st and for the Governing Board members to receive proposed Bylaws amendments not later than 60 days versus 120 days prior to the Governing Board meeting.

Article XXI - Amendments and Interpretations, Paragraph (2)

- (2) Proposed amendments, ~~with rationale,~~ to the Bylaws, with rationale, shall be received in writing at the National Office, ~~in writing~~ no later than ~~January 1~~ March 1 preceding the Governing Board ~~Meeting~~ meeting at which they are to be discussed. All proposed changes, additions, revisions, or amendments shall be voted on immediately following the presentation and discussion during the Governing Board ~~Meeting~~ meeting by those Governing Board members in attendance. Governing Board members shall receive proposed Bylaws amendments no less than ~~120~~ 60 days prior to the Governing Board ~~Meeting~~ meeting.

COMMITTEE RATIONALE:

With the Governing Board meeting normally being held in late summer and new committees being assigned approximately a month later, that leaves only three months to draft and submit any proposed Bylaws amendments. Those three months have two major holidays restricting the availability of people working on those documents. Giving an additional two months will allow our members sufficient time to research and develop proposals. Extending the due date for submissions requires changing the time.

This gives sufficient time for those proposing Bylaws amendments to work with the Constitution and Bylaws Committee in developing proposed Bylaws Amendments that should not require any adjustments or rewriting by the Governing Board members during the Governing Board Meeting.

The Constitution and Bylaws Committee recommends adoption of this amendment.

The Executive Board recommends adoption of this amendment.

PROVISOS:

P&P #1000, Bylaws Amendments

**2024 PROPOSED BYLAWS AMENDMENT
PROPOSAL #5**

The Constitution and Bylaws Committee moves to update the wording in this article to include the new Pathfinder category of membership.

Article XXII - Strategic Plan

FMCA shall adopt a written Strategic Plan for the objective of positioning and maintaining the organization as the premiere organization that promotes family, fun, and fellowship for ~~recreational vehicle owners~~ all FMCA members. The Executive Board shall have the responsibility and authority to oversee, evaluate, modify, and facilitate the implementation of the Strategic Plan and shall recommend the modifications for Governing Board approval to ensure that:

- (a) The Strategic Plan continues to recognize the needs of FMCA and its members, and
- (b) The Strategic Plan stimulates the creativity of all members, volunteers, and staff in achieving the mission and purpose of FMCA.

COMMITTEE RATIONALE:

At the 2023 Governing Board meeting, the Pathfinder membership category was approved. A Pathfinder member does not need to own a recreational vehicle to be a member of FMCA.

This updates the requirements of the Strategic Plan to cover all FMCA members and not just those who own a recreational vehicle.

The Constitution and Bylaws Committee recommends adoption of this amendment.

The Executive Board recommends adoption of this amendment.

PROVISOS:

P&P #1026, Strategic Plan

**2024 PROPOSED BYLAWS AMENDMENT
PROPOSAL #6**

The Constitution and Bylaws Committee moves to update the wording in the Bylaws to be consistent with the Purpose statement in the FMCA Constitution.

Article I – FMCA Mission and Purpose – Paragraph (2)

- (1) The mission of Family Motor Coach Association (FMCA) is to educate, support, and encourage family and social RV lifestyles.
- (2) The purpose of FMCA is to promote good fellowship and cooperation among all FMCA members, ~~represent recreational vehicle owners as a group and promote their best interests, foster the improvement of recreational vehicles and recreational facilities, promote effective communication for the common good of members, assist in the formation of chapters, and strive for a high standard of conduct resulting in a favorable public image of FMCA and its members.~~ and provide services to meet the needs of the RV community.
- (3) FMCA, with approval of the Governing Board, may establish subsidiary organizations, cooperate with other organizations, and engage in any activity that may be lawfully conducted by a non-profit corporation.

COMMITTEE RATIONALE:

The general membership of FMCA approved a new purpose statement in the Constitution. The Bylaws need to be updated to the new purpose statement.

This brings the Bylaws into agreement with the Constitution.

The Constitution and Bylaws Committee recommends adoption of this amendment.

The Executive Board recommends adoption of this amendment.

**2024 PROPOSED BYLAWS AMENDMENT
PROPOSAL #7**

The Constitution and Bylaws Committee moves to amend Article XVI – Area Associations, paragraph (5) to include the requirements for electing the Area Senior Vice President. That position is to be filled by a person that is qualified to fill a vacancy in the officer of Area President.

Article XVI – Area Associations, Paragraph (5)

Amend this article to read:

(5) An area association shall elect officers to assist the Area President. An area association’s officers may also serve as chapter officers. The office of Senior Vice President is to be filled with an individual who meets all the requirements to hold the position of Area President.

COMMITTEE RATIONALE:

This brings the Area President vacancy procedures in line with the vacancy procedures for FMCA President and Chapter Presidents. This allows the area to have a continuous voice on the Executive Board and Board of Directors. This also eliminates the employee time and associated costs in holding an election.

This proposal is to be presented only if the proposed amendment to Article IX – Executive Board, paragraph (8) is approved by the Governing Board.

In the last several years we have had four (4) areas that had a vacancy in the office of Area President. The Senior Vice President of the Area becomes the “acting Area President” until the National Directors within that area elect an individual to fill the unexpired term. To hold an election, the national office submits to the National Directors of the area a request for nominations. After sufficient time (normally 30 days) for receiving nominations, the national office mails the ballots out to the National Directors in that area. The National Directors have 30 days to return their ballots. Because it is through the mail, additional days are allowed before the ballots are counted by a CPA firm. This process takes approximately 90 days to complete and incurs additional costs and employee time. The area is without a voting representative on the FMCA Executive Board and Board of Directors. The “acting Area President” is allowed to attend the meetings, sit at the table, and speak, but does not vote on any item.

The Constitution and Bylaws Committee recommends adoption of this amendment.

The Executive Board recommends adoption of this amendment.

PROVISOS:

P&P #2005, Executive Board Nominations and Elections

**Policy and Procedure Committee Report
2024 Governing Board Meeting
Redmond, Oregon**

**POLICY AND PROCEDURE COMMITTEE
REPORT TO THE EXECUTIVE BOARD
MARCH 16, 2024**

A meeting of the Policy and Procedure Committee was held on December 20, 2023, January 24, 2024, and on February 9, 2024, via Zoom conference. The committee is forwarding the following recommendations to the Executive Board:

The committee recommends amendments to the following P&Ps:

1. P&P #1017, Membership Fees and Dues

Governing Board Approval level

The amendments are being recommended by FMCA staff to change the pre-paid years to five instead of three. The staff believe this change will help with member retention. It also adds the Pathfinder membership category of membership to the policy.

2. P&P #1028, Commercial Membership Fees and Dues

Governing Board Approval Level

Amendments to this Policy and Procedure are in line with and follow the Family Membership Fees and Dues Policy and Procedure as required.

3. P&P #3000/A, Area and Chapter Contract Review

Executive Board Approval Level

This amendment is being recommended by the Committee to clarify the wording in paragraph 5.

4. P&P #3023, Chapter Rallies

Executive Board Approval Level

The amendments are being recommended by the Committee to distinguish between web advertising and magazine advertising. The committee recommends removing the Annual Gift paragraph, as the budget has not included this line item for quite some time. The committee added a paragraph to ensure contracts are processed in accordance with Policy and Procedure #3000/A.

5. P&P #3023/A, Discounted Rates for Chapter Display Advertising

Executive Board Approval Level

The amendments are being recommended by the Committee to clarify the wording that the areas and chapters both have discounted advertising rates.

6. P&P #4014, Recruitment and Retention Committee (new)

Executive Board Approval Level

This new policy and procedure was recommended by the chairman of the Recruitment and Retention Committee and outlines the responsibilities of the committee. It was developed with the Membership/Member Services Committee chairman and the Recruitment and Retention Committee chairman who split responsibilities of both committees.

7. P&P #4007, Membership/Member Services Committee

Executive Board Approval Level

This policy has been revised through both Membership and Recruitment Committees. It was updated to reflect current activities of the Membership Committee.

8. P&P #4001, Committee Member Appointments

Governing Board Approval Level

This policy has been updated to reflect which committees are elected and which are appointed by the President.

**POLICY AND PROCEDURE COMMITTEE
REPORT TO THE EXECUTIVE BOARD
AUGUST 10, 2024**

A meeting of the Policy and Procedure Committee was held on June 25, 2024, via Zoom conference. The committee is forwarding the following recommendations to the Executive Board:

The committee recommends amendments to the following P&Ps:

9. P&P #3005, Area Rally Registrations

Executive Board Approval Level

Amendments are being recommended to add a fee for the national office to process area rally registrations. This fee is to be set by the Executive Board annually at budget time.

10. P&P #3011/B, Chapter Bylaws Format

Executive Board Approval Level

Amendments are being recommended by the Constitution and Bylaws Committee for wording clarity.

11. P&P #2005, Executive Board, Nominations and Elections

Governing Board Approval Level*

Amendments are being added to clarify what happens if a candidate cannot be found to run for Area Vice President, as a reference for dissolving an Area Association.

12. P&P #3000, Area Associations – Creation and Operation

Governing Board Approval Level*

This amendment is being recommended by the Constitution and Bylaws Committee and Policy and Procedure Committee. The title of the P&P is changing and a new category for dissolving an Area Association is being added.

13. P&P #4010, FMCA Review Council

Governing Board Approval Level*

The amendment is being recommended by the Committee as a reference for dissolving an Area Association.

14. P&P #3001, Area Rallies

Executive Board Approval Level

The amendments are being recommended by the Committee to clarify the timing of the magazine change and to strike out the reference to the prize package.

**POLICY AND PROCEDURE AMENDMENT
PROPOSAL #1**

P&P #1017, Membership Fees and Dues

PROPOSER'S RATIONALE:

FMCA's renewal percentage is down around 7% since the change was made to eliminate multi-year discounts. That equates to about 3,500 less members renewing annually. The majority of current renewals are only one year since there is no incentive to do so for longer periods of time.

A small discount was also added to incentivize multi-year renewal rates. It is assumed that with a small discount incentive, more people will renew in one transaction compared to trying to get them to renew three or more separate years in a row at \$50 each.


Also, Pathfinder category of membership was added to the policy.

COMMITTEE'S RECOMMENDATION:

The Policy and Procedure Committee recommends.

EXECUTIVE BOARD'S RECOMMENDATION:

The Executive Board agrees with the committee recommendation.

	FMCA POLICIES AND PROCEDURS	INDEX NO. 1017	APPROVAL LEVEL GB
	SUBJECT Membership Fees and Dues	EFFECTIVE 08/2023 08/2024	SUPERSEDES 7/21 08/2023
	SPECIAL DISTRIBUTION		

POLICY

There are fees required of an FMCA member, as determined by the Executive Board, for FMCA products and services. There are annual membership dues required of an FMCA member, as determined by the Governing Board, or by the Executive Board in the event of a special or promotional membership drive.

PROCEDURE

1. Annual dues of FMCA are payable as follows:

A. Table of Membership Dues

CATEGORIES OF MEMBERSHIP

Charter Member

(Closed 1/17/64)

New Full Member	FIRST YEAR \$60	TWO YEARS \$110	THREE YEARS \$160 \$155	<u>FIVE YEARS</u> <u>\$210</u>
Renewing Full Member	ONE YEAR \$50	TWO YEARS \$100 \$95	THREE YEARS \$150 \$135	<u>FIVE YEARS</u> <u>\$200</u>
Full Lifetime Member	NONE	NONE	NONE	<u>NONE</u>
Life Member	NONE	NONE	NONE	<u>NONE</u>
Member Emeritus or Family Associate	\$50	\$100 \$95	\$150 \$135	<u>\$200</u>
<u>Pathfinder</u>	<u>\$50</u>			

NOTE: The above members may request auto renewal, and/or monthly billing. No renewals shall be accepted to extend a membership beyond the current calendar year plus ~~three~~ five years.

B. When the Governing Board increases or decreases Family Membership dues, adjustments shall be made to the dues for all Categories of Membership. For all Categories the effective date in dues payment schedule will be the same as the effective date for Family Membership.



2. Definitions of Membership Categories

- A. A Charter Member is a Full Member who joined FMCA on or before January 17, 1964. A Charter Member, unless noted otherwise in these Bylaws, has the rights of a Full Member.
- B. A Full Member is any family unit or individual(s), each holding at least 1/3 ownership of a qualifying recreational vehicle, who has been issued a specific member number. Full members have the right to: vote (one vote per member number in Constitutional matters); hold office in either FMCA, a chapter or area association; and display the FMCA emblem. Voting rights by individual or by member number (other than in constitutional matters) shall be determined by the chapter.
- C. A Full Lifetime Member is a Full Member who elects to pay a single sum determined by the Governing Board. A Full Lifetime Member is not obligated to pay any further ordinary dues nor is he/she required to own a qualifying recreational vehicle. A Full Lifetime Member, unless noted otherwise in the Bylaws, has the rights of a Full Member, except that he/she may attend no more than two FMCA international conventions in each fiscal year without paying all admission or registration fees. The Governing Board may limit the number of Full Lifetime Memberships.
- D. A Life Member is a Full Member who has rendered outstanding services to FMCA and has been elected to the Life Member category by a 65% affirmative vote of the Governing Board. A Life Member, unless noted otherwise in the Bylaws, has the rights of a Full Member, but shall not be required to pay ordinary dues or own a qualifying recreational vehicle.
- Each Past President of FMCA shall be automatically admitted to Life Membership at the end of the term of service as President. Life Members may also attend no more than two FMCA international conventions in each fiscal year without paying all admission or registration fees.
- E. A Member Emeritus or Family Associate is an FMCA member who no longer owns a qualifying recreational vehicle. A Member Emeritus or Family Associate shall be required to pay dues, however shall not be eligible to vote or hold elected office. An officer converting to associate membership status may be allowed to complete his or her term of office.
- F. A Pathfinder is a prospective RV owner who wants to learn about RVs and FMCA before purchasing an RV. A Pathfinder shall be required to pay dues, however, shall not be eligible to vote or hold elected office. A Pathfinder shall receive all the other benefits of a full member except that no emblem plaque will be issued and the magazine will be provided in digital format only.

NOTE: All Membership Categories above in sections A through F have all the rights and privileges of Full Members with the exceptions or restrictions indicated within the specific Membership Categories.



3. FMCA members of all classes may prepay dues as illustrated above. [All dues are due and payable by the member's anniversary date.](#)
4. Any member of FMCA who has resigned while in good standing shall be received again into membership upon application and payment of the current year's dues.
5. Any member who has been dropped from membership rolls for non-payment of dues, and who later desires to rejoin, must apply for membership according to the rules of admission of new applicants.
6. Any member who remains in arrears for non-payment of dues forfeits membership in FMCA, and is not eligible to become or remain a member of a chapter or to enjoy any rights afforded members.
7. Between meetings of the Governing Board, the Executive Board may establish special membership dues, dues for less than one year, or a combination of both during special or promotional membership drives.
8. No member is entitled to any refund of initiation fees or current-year dues upon severing connection with FMCA, except as may be authorized by the Executive Board. If a member purchases multi-year dues the prepayments will be held in a separate account until required to pay for current year dues. If the member severs connection with FMCA they may request a refund of their prepayment for whole, unused years. Requests for refunds must be submitted in writing.
9. Annual dues of FMCA Commercial Members shall be the same as Full Family memberships.

**POLICY AND PROCEDURE AMENDMENT
PROPOSAL #2**

P&P #1028, Commercial Membership Fees and Dues

PROPOSER'S RATIONALE:


Amendments to this Policy and Procedure are in line with and follow the Family Membership Fees and Dues Policy and Procedure as required.

COMMITTEE'S RECOMMENDATION:

The Policy and Procedure Committee recommends approval of these changes.

EXECUTIVE BOARD'S RECOMMENDATION:

The Executive Board agrees with the committee recommendation.

	FMCA POLICIES AND PROCEDURES	INDEX NO. 1028	APPROVAL LEVEL GB
	SUBJECT Commercial Membership Fees and Dues	EFFECTIVE 8/2023 8/2024	SUPERSEDES 7/2021 8/2023
		SPECIAL DISTRIBUTION	

POLICY

There are fees required of an FMCA member, as determined by the Executive Board, for FMCA products and services. There are annual membership dues required of an FMCA member, as determined by the Governing Board, or by the Executive Board in the event of a special or promotional membership drive.

The Governing Board is delegating to the Executive Board and/or the Board of Directors the privilege of changing, adding, and deleting any of the items in the PROCEDURE section below to meet business conditions. The privilege of doing so may be revoked by the Governing Board.

PROCEDURE

1. Annual dues of FMCA Commercial Members shall be the same as Full Family memberships and are payable as follows:

A. Table of Commercial Membership Dues

New Commercial Membership	FIRST YEAR	TWO YEARS	THREE YEARS	FIVE YEARS <u>FIVE YEARS</u>
	\$60	\$110	\$160 <u>\$155</u>	<u>\$210</u>
Renewing Commercial Membership	ONE YEAR	TWO YEARS	THREE YEARS	FIVE YEARS <u>FIVE YEARS</u>
	\$50	\$100 <u>\$95</u>	\$150 <u>\$135</u>	<u>\$200</u>

NOTE: The above members may request auto renewal.

- B. When the Governing Board increases or decreases Family Membership dues, adjustments shall be made to the dues for all Commercial Memberships to be the same as Full Family Memberships. For all Categories the effective date in dues payment schedule will be the same as the effective date for Family Membership.

2. Definitions of Commercial Membership Categories

A. The Commercial Member category includes three sub-categories.

- i. Businesses that either manufacture recreational vehicles or chassis, either complete or in part, or are largely responsible for conversions or adaptation of vehicles to meet the requirements for a qualifying recreational vehicle.
- ii. Supplier businesses or individuals who either manufacture components or equipment usually considered as permanent installations, fixtures or units, or who produce supplies for a family recreational vehicle. The sub-classification is further broken down as follows:



iii. Dealers, service individuals, suppliers or accessory providers who either operate as distributors, dealers, agencies, service centers, campgrounds for transient vehicles, or organizations that provide service to the recreational vehicle industry or to FMCA members.

B. A Commercial Member may enjoy membership in an additional FMCA membership category. Commercial members elect the FMCA Commercial Council.

3. Any member of FMCA who has resigned while in good standing shall be received again into membership upon application and payment of the current year's dues.
4. Any member who has been dropped from membership rolls for non-payment of dues, and who later desires to rejoin, must apply for membership according to the rules of admission of new applicants.
5. Any member who remains in arrears for non-payment of dues forfeits membership in FMCA, and any rights afforded members.
6. The Executive Board and or the Board of Directors may establish special membership dues, dues for less than one year, or a combination of both during special or promotional membership drives.
7. No member is entitled to any refund of initiation fees or current-year dues upon severing connection with FMCA, except as may be authorized by the Executive Board and or the Board of Directors. If a member purchases multi-year dues, the prepayments will be held in a separate account until required to pay for current year dues. The annual dues are a pro-rated amount that is computed by dividing the cost of the multi-year renewal by the number of renewal years. If the member severs connection with FMCA they may request a refund of their prepayment for whole, unused years. Requests for refunds must be submitted in writing.

**POLICY AND PROCEDURE AMENDMENT
PROPOSAL #3**

P&P #4001, Committee Member Appointments

PROPOSER'S RATIONALE:


The recommendation to update the policy and procedure to reflect which committees are elected and which are appointed by the President.

COMMITTEE'S RECOMMENDATION:

The Policy and Procedure Committee recommends approval of these amendments.

EXECUTIVE BOARD'S RECOMMENDATION:

The Executive Board agrees with the committee's recommendation.

	FMCA POLICIES AND PROCEDURES	INDEX NO. 4001	APPROVAL LEVEL GB
	SUBJECT Committee Member Appointments	EFFECTIVE 8/2023-8/2024	SUPERSEDES 8/12-8/2023
		SPECIAL DISTRIBUTION	

POLICY

Standing committees are those that report to the Governing Board and require that body to approve committee actions. Standing committees include the Constitution and Bylaws Committee, Convention Committee, Finance Committee, Policy and Procedure Committee, and the Nominating Committee. Other committees may be constituted by the President, or by majority vote of the Executive Board or the Governing Board.

The President, Executive Board, or Governing Board may designate and charge committees, subcommittees, task forces, or work groups for the purpose of promoting FMCA’s Mission and Purpose.

PROCEDURE

1. Except for the Nominating Committee, **Commercial Council and the FMCA Review Council**, the President shall appoint all individual members who shall serve on the committees, including committee chairman, subject to the advice and consent of the Executive Board. The list of committee members submitted to the Executive Board for consent shall include a brief resume for each individual. Full Members, Full Lifetime Members, and Life Members, who are eligible to vote under the Bylaws, are eligible to serve on committees.
2. Except for the Nominating Committee, **Commercial Council and the FMCA Review Council**, the President should consider, in making new committee appointments, the merits of holding over a portion of the membership of each committee to provide continuity of committee activity.

**Commercial Council Report
Governing Board Meeting
Redmond, Oregon
August 14, 2024**

The Commercial Council held a workshop and two meetings this year with the following items being discussed:

**Commercial Council Workshop
Gillette, Wyoming
Friday, August 26, 2023**

- The council discussed having a council member sit in on FMCA Executive Board meetings so that they are aware of what is going on in the association.
- Commercial Council nominations and ballots will be sent out and received at the National Office electronically.

**Commercial Council Zoom Meeting
Wednesday, November 29, 2023**

- Commercial Council meetings that take place at the conventions will be made available via Zoom Meetings, if possible. This will allow council members that are not attending the convention to participate.
- The council asked if FMCA could provide the count of towables versus motorized in attendance at the conventions. This information will be made available to the council.

**Commercial Council Meeting
Friday, March 22, 2024**

- The council wants a format set-up to mediate perceived problems between vendors. It was decided that a committee be formed that consists of a council member, an Executive Board member, and a staff member to assist with resolving issues with the vendors.
- The council discussed the convention and rally attendance numbers and suggested that FMCA survey members to find out why they aren't attending events. A survey was sent to family members, asking if they attended events and if so, how could FMCA make them better. The survey also asked questions if the members stated that they do not attend to find out why they do not attend. Survey results have been forwarded to the council as they are received.

Respectfully submitted,

Ed Thor

Ed Thor
FMCA Roadside Rescue Powered by SafeRide, C13660
Commercial Council President

**FMCA Review Council Report
Governing Board Meeting
Redmond, Oregon
August 14, 2024**

The FMCA Review Council has the following responsibilities: ensure the chapters have fulfilled the requirements of the Bylaws; determine the eligibility of a chapter's vote; evaluate the area demographics in five-year intervals, and to investigate complaints against members, chapters, or area associations of FMCA, when such matters are referred to it.

Complaint Investigations

As per FMCA Bylaws Article XIV(1)(c): Investigate complaints filed with the FMCA Review Council. All such investigations shall be carried out in accordance with the FMCA Policies and Procedures.

Six requests for complaint forms were received. There was one complaint referred to the Review Council during the past year (2023-2024), which were thoroughly investigated and resolved.

The FMCA Review Council members are:

Andy Balogh, F316832
Ken Carpenter, F312233
Sandra Fuller, F331444
John Traphagen, F020711D
Jerry Work, F246153

Respectfully submitted,

Andy Balogh

Andy Balogh, Chairman FMCA Review Council

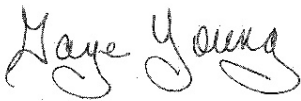
**Education Committee Report
Governing Board Meeting
Redmond, Oregon
August 14, 2024**

The Education Committee Members held two workshops in the past year. The report of those workshops are as follows:

**Education Committee
Report to the Executive Board**

- Offering the best classes through FMCA University, RV Basics, RV Driving and Family RVing provide knowledge of caring for our RV's and driving safely. Education and training our members are vital to our Association.
- FMCA University is ever evolving as the committee continues to invest time into uploading Lifestyle and Technical articles and creating tests for Curriculum. Glenda Milner teaches a seminar on the latest version during conventions and area rallies. It is to be noted that this is an ongoing process as new articles each month are published.
- In 2024 there have been some challenges with updates and changes to our computer system. This resulted in being unable to upload and create tests for FMCA University. At this point in time, everything seems to be back on track.
- RV Basics draws new members to our conventions with most of our students being First Time Attendees. RV Basics is full of technical information. This can be challenging for many students to recall and take it all in. Many students return to take it a second or even a third time. Last year, we created our RV Basics Chapter because of the enthusiasm of our students.
- Tentatively scheduled in Perry, Georgia, March of 2025, we may introduce RV Basics II. RV Basics II is a higher level of courses. Our dedicated Main Instructor Gary Cipa, along with Instructors Steve Raye and Eric Britz are working diligently developing the best classes needed by RVers and will be ready for RV Basics II.
- The Education Committee will continue researching seminar topics that are beneficial for our membership, as well as instructors to teach them. These can be utilized not only at our conventions, but also, area and chapter rallies.

I respectfully submit for file,



Gaye Young, Education Committee Chairman

**Governmental and Legislative Affairs Committee
Report to the Governing Board
Redmond, Oregon
August 14, 2024**

The FMCA Governmental and Legislative Affairs Committee has worked on a number of issues on your behalf, in both federal and state government arenas. Here is a synopsis of the issues addressed so far this year.

DEF warning system update

The FMCA Legislative Committee has investigated the EPA directive together with information related to problems stemming from faulty DEF sensor readings causing engine computers to "derate" or severely reduce operating speeds. It's important to note the derate guidelines were established in 2010 and updated in 2014 and stipulated the derate process to take place over a six-hour period following the dashboard light warning notifying the driver of the urgent need to divert to a repair facility. Aside from the inconvenience associated with EPA emission compliance, it was not a big issue until replacement parts became unavailable during the COVID period and shipping backlogs. The problem affected on road operators including both trucks and RVs.

You may recall that Cummins was authorized, and did make available, a work-around that effectively bypassed the DEF warning system allowing the DEF system to continue to operate. EPA regulations stipulated that once replacement parts were available, the owner would be required to have the DEF head replaced and the bypass eliminated.

In the Committee's video meeting with Cummins, we learned that there are now sufficient parts available that a nationwide recall program will be announced in the near future. It is our understanding that the recall program will be announced by the NTSB and through notices sent to motorhome owners by manufacturers. The replacement and repair will be at no cost to the RV owner.

The EPA regulations did not allow Cummins, or any other engine manufacturer, to deviate from the EPA derate guidelines.

Kentucky License plate issue

For some reason, Kentucky did not allow owners to put personalized license plates on their motor homes and there was a bill before their legislature to allow this. FMCA did an email blast to all members in Kentucky informing them of this action. The legislature didn't act last year but finally passed a law to allow it this year.

Texas CDL permit

The Committee responded to an inquiry from a member who was apparently familiar with the requirement for a Class B license due to the weight of your RV and its intended personal use. For people who are already Texas residents the Commercial Learners Permit option is the only option specified in the Texas licensing materials.

The Texas CDL manual says there is a personal use exemption for drivers of some recreational vehicles, such as an RV, because they are not using the vehicle for income production or commercial purposes. This means that they do not need to obtain a commercial driver license (CDL) to operate an RV that exceeds the weight or size limits for a non-commercial license. However, they still need to obtain a non-commercial Class B or Class A license, depending on the weight of the towed vehicle. This license requires passing a knowledge test and a skills test that are similar to those required for a CDL, but without the CDL medical certification and other CDL requirements. The personal use exemption is intended to allow RV drivers to enjoy their leisure activities without having to comply with the more stringent regulations for commercial drivers.

A Commercial Learner Permit (CLP) will be issued to drivers who are applying to drive a commercial vehicle or upgrading an existing commercial driver license. A CLP must be held for a minimum of 14 days prior to being allowed to take the CDL skills test. This applies to original applicants, upgrades in class or adding endorsements which require a skills test.

While operating a commercial motor vehicle with a commercial learner's permit (CLP), the applicant must have a licensed CDL operator, with the proper class of license, in the front seat.

California Air Resources Board

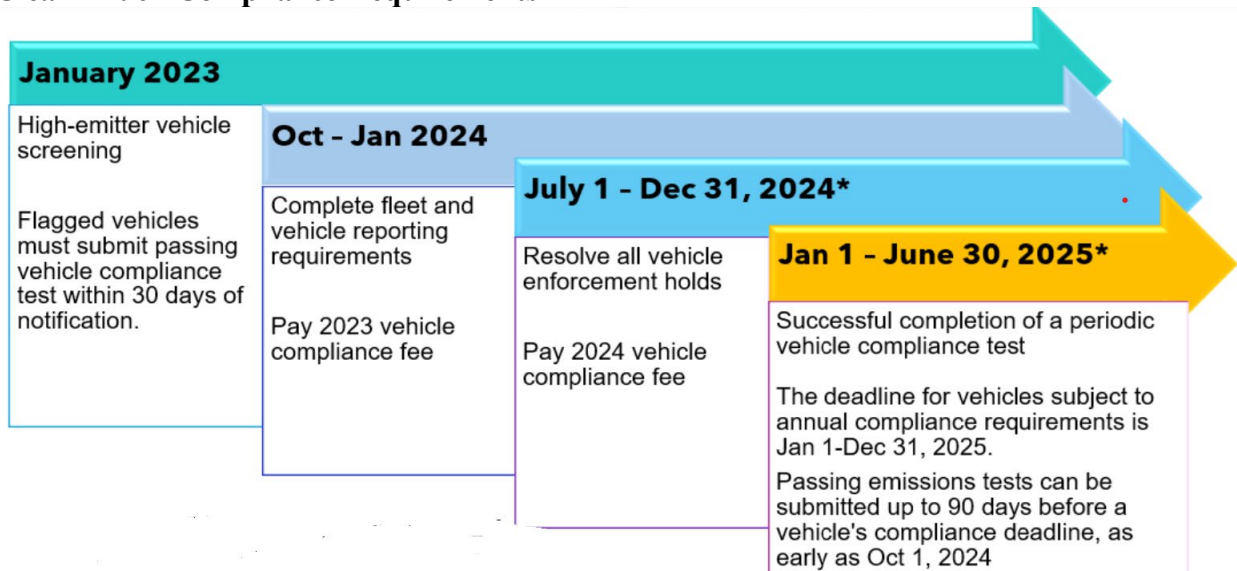
The California Air Resources Board (CARB) has introduced stringent regulations for medium- and heavy-duty diesel vehicles. According to the CARB Truck and Bus Regulation Compliance Requirement Overview, diesel vehicles weighing over 14,000 pounds cannot be legally registered after January 1st, 2023, or earlier, unless they have a 2010 or newer engine or an equivalent aftertreatment system. The goal is to reduce emissions of diesel particulate matter, NOx, and other pollutants from diesel-powered vehicles. ALL diesel motorhomes operating in California must register with the CARB, not DMV, and pay a \$30 compliance fee before operating in the state of California. Compliance date is based on the last digit of the VIN.

Vehicles subject to Clean Truck Check were due to report by January 31, 2024, in CTC-VIS and pay the 2023 annual compliance fee if the vehicle operated in California during 2023. Annual compliance fees for each year will be due upon the vehicle's compliance deadline.

- California registered motorhomes, and vehicles that meet the requirements to be designated as agricultural vehicles, are only required to submit to emissions compliance testing once annually.
- California registered vehicle compliance deadlines will align with the vehicles' DMV registration expiration date. Note that this may vary for the 2024 compliance deadline.

- Vehicles registered outside of CA and CA Exempt vehicles will have compliance deadlines based on the last digit in the Vehicle Identification Number (VIN).
- In 2024, the compliance demonstration will require the payment of the 2024 annual compliance fee and clearance of any outstanding enforcement violations on the vehicle in question.
- Emissions compliance testing requirements are effective starting on October 1, 2024. All compliance deadlines of January 1, 2025, or later will require a passing compliance test to be submitted as part of their compliance demonstration. Vehicles may submit tests no more than 90 days prior to the vehicle’s compliance deadlines. For example, a vehicle with a compliance deadline of February 1, 2025 may submit a passing emissions test as early as November 3, 2024.
- Non-compliance may result in DMV registration blocks and other enforcement action, including Fines, Registration Holds, and Impoundment.

Clean Truck Compliance Requirements



Additional information can be found at <https://ww2.arb.ca.gov/overview-fact-sheet-clean-truck-check>

In 2024, vehicles are required to ensure that they have paid their annual 2024 compliance fee and have no outstanding enforcement violations as part of their compliance demonstration. You may submit Clean Truck Check emissions tests up to 90 calendar days prior to the vehicle's 2025 compliance deadline.

Several states have adopted regulations similar to those of the California Air Resources Board (CARB) to address emissions from diesel vehicles. Here’s a list of some states and regions that follow California’s lead:

- | | |
|---|--|
| 1. Colorado | 10. Nevada |
| 2. Connecticut | 11. Oregon |
| 3. Delaware | 12. Pennsylvania |
| 4. Maine | 13. Rhode Island |
| 5. Maryland | 14. Virginia |
| 6. Massachusetts | 15. Vermont |
| 7. New Jersey | 16. Washington (for 2009 model year and later) |
| 8. New Mexico (for 2011 model year and later) | 17. District of Columbia |
| 9. New York | |

These states and regions have adopted California’s vehicle standards, which include regulations for both light-duty and heavy-duty vehicles.

In summary, here’s a concise “road map” for California motorhome owner’s to guide through compliance with the Clean Truck Check (CTC) regulations:

1. **Annual Compliance Testing:** California-registered motorhomes and vehicles designated as agricultural vehicles need to undergo emissions compliance testing once a year. [The compliance deadline aligns with your DMV registration expiration date¹](#).
2. **2024 Compliance Deadline:** For 2024, the compliance demonstration requires payment of the 2024 annual compliance fee and clearance of any outstanding enforcement violations. Emissions compliance testing starts on October 1, 2024. [Submit passing tests no more than 90 days before your compliance deadline¹](#).
3. **Non-Compliance Consequences:** [Non-compliance may result in DMV registration blocks and other enforcement actions¹](#).

Remember, nearly all diesel and alternative fuel heavy-duty vehicles over 14,000 pounds operating in California are subject to these regulations. [If you need further assistance, consider consulting experts at Be CARB Compliant²](#).

Guidance on Strategic Plan Initiative for Governmental and Legislative Affairs

The Governmental and Legislative Affairs Committee has the duty and responsibility to be cognizant of, and to study, existing and proposed local, state, and Federal legislation and ordinances that are pertinent to the interests, activities, and rights of FMCA members and members of other organizations having a common cause. Further, it is charged to recommend action to the Executive Board to implement and advance the general and specific purposes of FMCA as stated in its Articles of Incorporation, Constitution, Bylaws, and Strategic Plan. The Committee’s historical focus has been on advocating for RVers' rights in legal and regulatory matters, including disputes over campground fees, RV property rights, and other legal concerns. FMCA, in addition, promotes advocacy through, together with its Commercial Members, RV Safety and Education.

FMCA’s Strategic Plan proposes consideration of an RV Owner’s Advocate as an FMCA Staff Member could benefit members by serving as their advocate in dealings with manufacturers,

dealers, and governmental bodies having an oversight over RVs. To be effective, the proposed advocate would lobby for industry standards and collaborate with RVIA and other industry organizations and promote within FMCA the offering of member workshops and seminars, invite industry experts to share insights, encourage factory tours, and publish related articles. It is the opinion of the Committee that many advocacy issues can be avoided through education and awareness, including understanding of warranties, customer service histories, applicable laws, inspections, and sources of customer satisfaction information. The key to success of FMCA's RV Owner's Advocacy strategy is dependent upon the ability to create partnerships and collaborate within the industry, to engage members to participate in advocacy campaigns, and effective communication keeping members informed, educated, and motivated.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ken Carpenter". The signature is fluid and cursive, with a large initial "K" and "C".

Ken Carpenter
Governmental and Legislative Affairs Committee Chairman

**Long-Range Planning Committee Report
Governing Board Meeting
Redmond, Oregon
August 14, 2024**

**Long-Range Planning Committee
Report to the Executive Board
March 16, 2024**

A meeting of the Long-Range Planning Committee of the Family Motor Coach Association was held on March 8, 2024, by video conference. The committee is forwarding the following recommendation to the Executive Board:

- On behalf of the Long-Range Planning Committee, the final copy of the position descriptions for the Chapter Membership Coordinator and Area Chapter Developer have been approved.

These materials may be forwarded to the Executive Board for action at their next meeting.

**Member Services Committee
Report to the Governing Board
Redmond, Oregon
August 14, 2024**

**Membership/Member Services Committee
Report to the Executive Board
March 16, 2024**

Meetings of the Membership/Member Services Committee of the Family Motor Coach Association were held on December 14, 2023, and on January 11, 2024, by video conference. The committee is forwarding the following recommendations to the Executive Board:

1. To recommend to the Executive Board to approve the Kleen Tank proposal as presented:
The key points of this proposal, which has been vetted by staff and the Membership/Member Services Committee, are as follows: Kleen Tank is offering all FMCA members a \$50.00 discount; will have a presence at international conventions, area rallies, and chapter rallies; and will provide educational information for *Family RVing* magazine and 5,000 educational supplements for new FMCA member packets.

2. To recommend to the Executive Board to approve the Briter Products solar proposal as follows:
The key points of the proposal, which has been vetted by staff and the committee, are as follows: Briter Products is offering RV-specific, USA-made solar panels with a \$75 discount on installation and free solar estimates for FMCA members. Briter Products will also pay the FMCA members' dues for one year with an installation. Education materials will be provided for FMCA's website as well as information for *Family RVing* magazine. Briter Products will be available for member questions and will attend most area rallies.

3. To recommend to the Executive Board to approve the Element 3 Health proposal as follows:
The key points of the proposal, which offers FMCA members reimbursement of annual dues if they self-report once a month the social activities they engage in, such as: going to a chapter rally, going on a two-week trip, etc. Element 3 Health's mission is to encourage healthy living through activities that build meaningful social connections and shared experiences. NOTE: FMCA members must have a QUALIFIED Medicare Advantage Plan or Supplement Plan that partners with Element 3 Health and is in force at the time of application; if an FMCA member does not have a qualifying plan, Element 3 Health will work with the member's carrier to try to get that carrier to participate; Element 3 Health will reimburse members' annual FMCA membership dues every year the agreement is in effect if they submit a monthly report of qualified activities. Element 3 Health will send a monthly report to FMCA that lists applicants who are eligible and ineligible, thus providing FMCA the ability to determine member interest. Element 3 Health will commit to spending over \$20K in the first quarter of the agreement across various FMCA advertising channels. Element 3 Health is committed to attending FMCA conventions and area rallies and speaking with members in person. The initial agreement will be for one

year and applies only to US citizens as the proposal is tied to Medicare. Note: Element 3 Health is in the process of rebranding as Grouper.

**Membership/Member Services Committee
(Addendum) Report to the Executive Board
March 16, 2024**

A meeting of the Membership/Member Services Committee of the Family Motor Coach Association was held on March 7, 2024, by video conference. The committee is forwarding the following recommendation to the Executive Board:

- To recommend to the Executive Board to approve the Blaupunkt e-Bike proposal as submitted.

Key elements of the proposal are as follows:

1. Offer a \$500 discount to FMCA Members who purchase. Purchase includes free shipping in the U.S. and a two-year warranty on frame, wheels, and battery.
2. Pledges \$100 per bike sold to FMCA members to be used for FMCA Events.
3. Plans to participate in FMCA Conventions starting in 2025.
4. Available to all FMCA members, including Canadian. However, Canadian members may have to pay import taxes.

Notes: This not an Exclusive Partnership. The MSC is pursuing other E-Bike providers. Blaupunkt is a German company who has been in the high-end audio business since 1924. They have been producing e-Bikes since 2018 and in the US since 2022.

Harry Hentschel

Harry Hentschel
Membership/Member Services Committee Chairman

**Recruitment and Retention Committee
Report to the Governing Board
Redmond, Oregon
August 14, 2024**

**The Recruitment & Retention Committee
Report to the Executive Board
March 16, 2024**

Report of Committee work - October 2023 to March 2024. Updated June 2024.

The Recruitment and Retention Committee the Recruitment and Retention Committee has conducted 17 Zoom Workshop Discussions since September 2023

- P&P #4014 was developed in harmony with the Membership/Member Services Committee and Policy and Procedure Committee for roles and tasks guidance of Recruitment and Retention Committee to address FMCA Membership Growth opportunities in line with the Strategic Plans and the recommendations of the MCA Diagnostic Study of FMCA needs.
- The \$10 Reward Certificates given for members recruitment of a new join will now not expire and will be accepted for membership dues and also FMCA purchases.
- Community Invitational sessions were developed and held for informational exchange with interested attendees during the FMCA Rally in Tucson –Expectations were to educate attendees on “RV Curious” and RVing lifestyle aspects. Benefits of FMCA membership for those interested in knowing more were a secondary objective to information exchange. The experience and knowledge gained from these sessions will guide continuing these sessions at upcoming International Conventions and Rallies with optimal effectiveness. With the knowledge gained, recommendations may be developed for Areas to have similar sessions at their rallies.
- Committee member assisting in administrative support and monitoring off the new “RV Curious” Face Book page. FMCA now has approximately 15 social media platforms dedicated to FMCA events and membership
- Developed opportunities for encouraging and assisting formation of new “Special Interest” chapters. Separate specific table in the Chapter Fair events at National Conventions will be for information on “Special Interest,” “Hobby and Activity” chapter formation process. Areas are invited to have sign-up sheets for members to express interest in joining and/or forming new Interest based or geographical based chapters.
- FMCA staff has communicated again to all FMCA members about the new FMCA Mobile APP and provided information on its improved functionality to automatically load and maintain members’ information when used.

- New chapter specific QR codes are being developed for chapter member's grass root recruiting with ability to track and credit chapters for membership gains.
- A program is being developed with Marketing materials to enable effective manufacturer's support of FMCA.

- Committee Focus and data analysis now including the declining on-time renewal rates, lower retention numbers, downward trend of NPS expressed satisfaction, and exit interview feedback for better understanding of the root causes affecting membership decline.

I respectfully submit for file,

A handwritten signature in black ink that reads "John D. Jacobs". The signature is written in a cursive style with a large, prominent initial "J".

John Jacobs, Chairman – Recruitment & Retention Committee
JohnJacobsFMCA@gmail.com

**Risk Management Committee
Report to the Governing Board
Redmond, Oregon
August 14, 2024**

**RISK MANAGEMENT COMMITTEE
REPORT TO THE EXECUTIVE BOARD
MARCH 16, 2024**

A meeting of the Risk Management Committee of Family Motor Coach Association was held on February 26, 2024, via teleconference. The committee is forwarding the following recommendations to the Executive Board:

- To approve the 2024-2025 commercial insurance package not to exceed the total premium amount of \$365,000.

Farrell noted that this is an estimate, and he would have the exact figure during his report presentation to the Executive Board.

**National President's Report
2024 Governing Board Meeting
Redmond, Oregon**

Dear Governing Board Members:

During the past year, I have enjoyed serving as your FMCA National President. I have enjoyed the good times, but have worked through some real tough situations. These challenges have occurred, and as I list some accomplishments and challenges we currently face, please keep in mind that the Executive Board and I have made important decisions with you, the owners members of FMCA, in mind. After the last Governing Board meeting, the four nationally elected officers met in Cincinnati to review the economic status of FMCA. During that week, we met with Joseph Zoimen of Ritter & Randolph, LLC in Cincinnati, Ohio and Bob Rosell, who is the FMCA Parliamentarian to review their support to FMCA.

Enhanced Collaboration: I am proud to have led the Executive Board to an agreeable and effective relationship. With the challenges we have faced this year, we have developed a thorough outline of suggestions to move FMCA forward.

FMCA Executive Board: Our board has met several times this year in person, or by Zoom, for board workshop and meetings. The discussions at our meetings are congenial, cooperative, and everyone has an opportunity to speak their thoughts.

FMCA Finances: Barbara Smith, FMCA National Treasurer, has a complete report for you at the meeting. Our finances are a concern of the Executive Board, and hopefully your decisions this week will guide us into the future. We are experiencing lower attendance numbers at our conventions which has a negative impact on our revenue. Other factors that influence our financial position are decreased membership, increased costs for the magazine, effects of higher fuel cost, and tighter economic factors have played a negative impact on our financial situation. This strained financial position will continue unless drastic measures are taken at this meeting.

Membership Loss: We are projecting a membership loss of 6,000 members this fiscal year. We are also anticipating an additional loss of 6,000 members for 2025.

FMCA Employees: FMCA currently has 28 full-time and 1 part time employees. Several full-time positions and one part time employee were eliminated to stop the financial drain on the organization. I have to commend our staff for coming together to ensure our member needs are met.

FMCA Committees: All the committees have been very active this year. These committees are highly effective since they are now focused on specific topics to include long range planning committee and MCA recommendations.

FMCA Assist: This is the best benefit for the senior population of our membership and provides great coverage for those that don't have alternative options. This year the quote to renew our

program has drastically increased. The Board must decide on how to proceed for the upcoming year.

FMCA Magazine: FMCA is experiencing decreased advertising monies that has had a large negative impact on our finances. The magazine department for the second year in a row is losing approximately \$600,000. The Board might want to consider a monthly digital newsletter for communication as an option.

Pathfinders: Currently we have 45 members signed up. We are hoping that at our winter recruiting venues will gain new members.

Facebook-- RV Curious: Is focused on future RVers and is dedicated to answering basic questions that everyone has when they consider purchasing an RV. In conjunction with the website, we have started a monthly RV curious Newsletter. In just over 3 months, 2,462 people have signed up for the Facebook page which will help increase our Pathfinder members. Our team of experienced moderators answer questions as they are posted.

Infrastructure Needs: Cincinnati experienced excessive rain which caused localized flooding. Unfortunately, we experienced flooding in the basement at FMCA Headquarters. Our insurance coverage does not cover this type of damage.

Share the Love Program: Since implementation, this program has not grown like first thought. Only 309 members have participated in this program.

T-Mobile Program. The program experienced a slow start, however more members are signing up for this great opportunity. T-Mobile's Wifi and phone options are a true benefit for our members.

QR Code Scanning. Our scanning using the QR codes for Convention attendee arrivals has been working very well and we will continue that technological enhancement.

MCA: MCA has worked with our marketing department to enhance their professional skills and organizational branding to increase brand awareness, customer engagement, and cost-effective marketing. An 18-month marketing plan was created for Pathfinders.

I want to thank you for serving on our Governing Board. I hope that with the advanced information I have forwarded to you, you are knowledgeable of the challenges we face this coming year. Glenda and I look forward to seeing you at the Convention.

Gary Milner
FMCA President

Actions 2023/2024

The items summarized below are actions taken by the Executive Board and Board of Directors from August 2023 through August 2024. The items are split into two groups:

The "**Items to be Voted On**" are action items approved by the Executive Board or Board of Directors that also require the approval of the Governing Board. Prior to voting, any item may be pulled by a member of the Governing Board for additional discussion.

The "**Informational Items**," which have previously been reported in the minutes of the Executive Board and Board of Director meetings, are provided to aid the Governing Board in exercising its oversight responsibilities over the affairs of FMCA and FMC as contemplated by the Bylaws. Any questions regarding the Informational Items may be raised during the Governing Board meeting.

ITEMS TO BE VOTED ON

1. To recommend "**Family RV Association – FMCA**", to the Governing Board for adoption.

INFORMATIONAL ITEMS

2. To request the proposal for RV Basics II be sent to the Finance Committee for review, with classes to be started in Tucson, Arizona, March 2024.
3. To set the Annual Membership meeting date for August 17, 2024, in Redmond Oregon.
4. To approve the Long-Range Planning Committee Report, including the recommendation for the recruiter position descriptions.
5. To accept proposal #1, Kleen Tank as presented.
6. To accept proposal #2, Briter Products solar, as presented.
7. To accept proposal #3, Element 3 Health, now known as Grouper, as presented.
8. To accept the Blaupunkt e-Bike proposal as presented.
9. To accept the Risk Management Committee Report for the 2024-2025 policy year with a total premium amount of \$352,678.
10. To recommend to the Finance Committee that they consider \$5 dues increase.
11. To accept the 2023 Fiscal Year Audit and to accept Flynn and Company as the audit firm for 2024.

12. To earmark 50% of the association's net operating earnings to each of the reserve funds in the investment portfolio as outlined in Policy and Procedure #2035, Reserve Funds.
13. To set aside \$255,000 for the purpose of education for FMCA's 2025 fiscal year proposed budget.
14. To accept the recommendation from the Wage Review Board for the 2025 budget for salaries in the amount of \$2,090,639, as outlined in Policy and Procedure #4012, Wage Review Board.
15. To approve the Standing Rules and Agenda for the upcoming Governing Board meeting in Redmond, Oregon.
16. That the Executive Board recommend to the Governing Board adjusting the budget to include additional income and change the fee charged from \$6 per area rally registration to \$10 per area rally registration.
17. To approve the Finance Committee's recommended 2025 Fiscal Year Proposed Budget with a surplus of \$164,818.
18. To accept Tom Roubal, F261185, from the Tucson Drifters Chapter, as the Robert L. Richter award winner for 2024.
19. To accept Michael "Fuzzy" Overbeck, F343177, as the Kenneth T. Scott Award winner for 2024.
20. That the Rocky Mountain Area be the host to the Tucson, Arizona, International Convention in March of 2024.
21. That the Northwest Area be the host of the Redmond, Oregon, International Convention in August of 2024.
22. That after receiving and reviewing the financial information, FMCA will proceed with the convention planned in Redmond, Oregon.
23. That the magazine be published every other month; restore the 12 pages recently removed, and that members be encouraged to receive a digital copy of the magazine.
24. That members can make payments by ACH¹; if they choose to pay with credit card or other methods, they will pay a 3% credit card service charge to cover the fees.

¹ It was later determined that the 3% surcharge could not be separated for ACH payments and credit card fees; therefore, any payment method other than check will be subject to the 3% surcharge.



GOVERNING BOARD MEETING
MOTION/AMENDMENT FORM

This form is to ensure that the motion is accurately recorded. Motions are too important for the secretary to miss a single word. **Please submit your completed form to the National Secretary after making your motion.**

_____ Member Name *(please print)*

_____ FMCA Member Number

_____ Chapter Name

MOVES

AMENDS

that: *(please print)* _____



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MOVES

AMENDS

that: *(please print)* _____

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**IT IS IN YOUR
MOMENTS OF DECISION
THAT YOUR DESTINY
IS SHAPED.**

— TONY ROBBINS

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